

SHERMAN COUNTY HEALTH DISTRICT
Board of Directors Meeting
April 24th, 2023
Meeting Time: 5:30 PM
Meeting Pursuant to ORS 440

AGENDA ITEMS SUBJECT TO CHANGE

Call to order

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items:

- A. Approval of the minutes from March 2023 Board Meeting
- B. Financial Report/ Payment of Bills for March 2023
- C. Patient Report for March 2023

PA & Administration Report

Old Business:

- A. Apartment #1 Contracting Proposal

New Business

- A. Mid Columbia Center for Living Discussion about Apartment #1
- B. COLA Increases

Good of the Order

Adjournment

NEXT MEETING DATE THURSDAY, MAY 11TH, 2023

Send minutes with Agenda

** If necessary, an Executive Session may be held pursuant to ORS 192.660(2): (a) Employment; (c) Medical; (d) Labor Negotiations; (e) Property; (f) Records Exempt by Law from Public Inspection; (h) Legal Rights; (i) Personnel

Link to join meeting via Microsoft Teams:

https://teams.microsoft.com/j/meetup-join/19%3ameeting_YmRhNjMwZGYtYWVhMS00YmE2LTk4ZDUtMmVmNTNiNTdkNzEy%40thread.v2/0?context=%7b%22id%22%3a%22305d8b27-224a-478e-813d-0336f923605a%22%2c%22oid%22%3a%22590ba976-21e2-421b-908c-0f9d352e75dc%22%7d

Sherman County Health District
Board of Directors Meeting Minutes

Regular Board Meeting

March 9, 2023
Moro, Oregon

Present:

Board Members: President Bert Perisho, Vice President Jayme Mason (absent), Director Janice Strand (absent), Director Mike McArthur, Director Linda Cornie

Staff: Caitlin Blagg, District Administrator

Visitor: None

Call to Order: President Perisho called the meeting to order at 5:30 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items

- A. **REGULAR MEETING MINUTES:** Board reviewed the minutes from the February 9th, 2023, Regular Board meeting.

- B. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of February 2023 was \$534,554.79. Also presented was a Profit & Loss statement as of February 2023 and year-to-date budget vs actual report. The check register for February 2023 were gone over to explain some of the different costs.

Director McArthur made a motion to approve all the consent items. Director Cornie seconded. No discussion. Motion carried (unanimous).

- C. **PATIENT REPORT:** The patient report for February 2023 was given to the Board members for review. Average patient per day number was 7.2. Average number of Medical Assistant visits per day was 3.47. These nursing visits were only the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that clinicians might have requested as part of an office visit.

PA-C & Administration Report

- A. **Caitlin Blagg, District Administrator:** District Administrator Blagg reported that as of April 3, 2023, mask mandates will be lifted in healthcare settings. Best practices state that patients experiencing upper respiratory symptoms should still wear a mask in healthcare settings.

Old Business

- A. **APARTMENT #1:** Ms. Blagg shared that apartment 1 is expected to be cleared out by the middle of next week. Ms. Blagg has reached out to Jeff Webber again and explained

that we are looking to have someone paint the entire space and have the floors re-done. Mr. Webber is interested in doing the jobs for us. Ms. Blagg will also have him look at the cabinets and closets and see if anything needs to be fixed. Ms. Blagg is also looking into having a professional cleaner come in and deep clean the apartment.

The washer and dryer in this apartment have not been replaced in the past 10 years and likely need to be. Ms. Blagg's suggestion to the board is to remove the washer and dryer from the property and not replace them.

Mid-Columbia Center for Living is interested in renting the space to be able to provide mental health services in the county. Ms. Blagg has asked them to come look at the space to make sure they know what they are getting, and if they decide to proceed, she has requested that they come to the April board meeting for further discussion with the Board.

- B. AMANDA HENDRICKS LMT MASSAGE THERAPY:** District Administrator Blagg informed the Board that she had received communication from Ms. Hendricks that she is still interested in providing services in Sherman County. This will be an ongoing discussion until we know more about what is happening with apartment #1.

New Business

- A. APARTMENT #2:** District Administrator Blagg informed the board that she has received notice from the renters in apartment #2 that they are looking into purchasing a home. Current timeframe is to have apartment #2 empty before the beginning of next school year. This apartment will also need to be re-painted. The carpet was replaced in August 2016, but all the flooring will likely need to be replaced as well. Ms. Blagg will keep the board updated on this.
- B. BUDGET COMMITTEE MEMBERS:** Ms. Blagg mentioned that we are looking for more budget committee members. The advertisement will go in The Times Journal in the next couple of weeks.
- C. GENERAL BUDGET DISCUSSION:** District Administrator Blagg asked the board for guidance regarding how they want to proceed with budget appropriations. Board provided guidance needed.

Good of the Order:

Adjourn

Director McArthur made a motion to adjourn the meeting. Director Cornie seconded. Meeting adjourned at 5:50 p.m.

The next Board Meeting will be on Thursday, April 13th, 2023, at 5:30 pm, in the Administration Office.

Respectfully submitted,

Caitlin Blagg
District Administrator

Board President
Bert Perisho

Vice-President
Jayme Mason

Director
Janice Strand

Director
Mike McArthur

Director
Linda Cornie

Date

Sherman County Medical Clinic
Balance Sheet
As of March 31, 2023

	<u>Mar 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
CHECKING	52,032.85
OREGON TREASURY INV. POOL	457,070.75
Total Checking/Savings	<u>509,103.60</u>
Total Current Assets	<u>509,103.60</u>
TOTAL ASSETS	<u>509,103.60</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
PAYROLL LIABILITIES	
State Transit Tax	-276.49
125 Health Insurance - Blagg	4,212.65
Flex 125 - Blagg	-670.56
Flex 125 - Haines	1,045.48
Flex 125 - Mayfield	-189.11
Flex 125 - Dornbirer	374.38
Flex 125 - von Borstel	495.28
IRA - Mayfield	85.00
IRA - Dornbirer	58.00
IRA - von Borstel	20.00
PAYROLL LIABILITIES - Other	928.69
Total PAYROLL LIABILITIES	<u>6,083.32</u>
Total Other Current Liabilities	<u>6,083.32</u>
Total Current Liabilities	<u>6,083.32</u>
Total Liabilities	6,083.32
Equity	
Retained Earnings	349,799.24
Net Income	153,221.04
Total Equity	<u>503,020.28</u>
TOTAL LIABILITIES & EQUITY	<u>509,103.60</u>

Sherman County Medical Clinic
Profit & Loss
 July 2022 through March 2023

Jul '22 - Mar 23

Ordinary Income/Expense	
Income	
CLINIC INCOME	
Capitation2	42,512.70
EHR Payments	112,393.73
Managed Care Reimbursement-Wraps	3,559.59
Medicare Settlement-Cost Report	4,749.00
	<hr/>
Total CLINIC INCOME	163,215.02
COMMUNITY SERVICE FEES	123,651.12
COUNTY TAXES	296,006.70
INTEREST	7,469.72
PCPCH	69,695.00
MISCELLANEOUS INCOME	
Records Request	80.00
MISCELLANEOUS INCOME - Other	1,293.98
	<hr/>
Total MISCELLANEOUS INCOME	1,373.98
OFC/APT RENT	29,014.00
PHARMACY	799.21
RECEIVED GRANTS/LOANS	
Phone Triage Reimbursement	2,303.00
	<hr/>
Total RECEIVED GRANTS/LOANS	2,303.00
	<hr/>
Total Income	693,527.75
Gross Profit	693,527.75
Expense	
Grants	
SDAO Safety Grant	-4,863.00
	<hr/>
Total Grants	-4,863.00
PERSONAL SERVICES	
EMPLOYEE PAYROLL EXPENSES	
Physician Assistant - EH	119,101.80
Administrator - CB	55,088.01
Medical Asst/ Referrals JM	42,544.03
Receptionist - LVD	36,544.00
Billing Clerk - BvB	31,568.03
Community Care Worker/ MA - SP	30,064.03
Employee Insurance and Benefits	
District Contribution to IRA	10,775.42
Employee Insurance	60,238.92
Flex Fees	675.00
Employee Insurance and Benefits - Other	-2,290.04
	<hr/>
Total Employee Insurance and Benefits	69,399.30
P/R Taxes	22,892.78
Unemployment	91.42
	<hr/>

Sherman County Medical Clinic
Profit & Loss
July 2022 through March 2023

	<u>Jul '22 - Mar 23</u>
Total EMPLOYEE PAYROLL EXPENSES	407,293.40
Total PERSONAL SERVICES	407,293.40
MATERIALS AND SERVICES	
PROPERTY TAX	1,011.12
CONTRACTED HEALTH CARE COST	
Supervising Physician	19,550.00
Total CONTRACTED HEALTH CARE COST	19,550.00
ADMINISTRATION AND AUDIT	
Audit	15,395.95
Bank Service Charges	
Credit Card Fee	1,584.05
Monthly Maintenance Fee	0.50
Bank Service Charges - Other	52.57
Total Bank Service Charges	1,637.12
Laboratory Fees	94.45
Miscellaneous	
Advertisement*	2,003.47
Bonus	1,351.95
Payroll Processing	1,207.10
Petty Cash	109.00
Miscellaneous - Other	139.00
Total Miscellaneous	4,810.52
Office Supplies	3,577.12
Postage and Delivery	266.00
Refunds	
Refund to Ins2	112.97
Total Refunds	112.97
Total ADMINISTRATION AND AUDIT	25,894.13
EDUCATION AND TRAINING	
Trainings, Registrations, Dues	4,214.60
Travel/ Meals/ Lodging	
Lodging	975.99
Meals	195.14
Travel/ Meals/ Lodging - Other	3,192.74
Total Travel/ Meals/ Lodging	4,363.87
Total EDUCATION AND TRAINING	8,578.47
UTILITIES	
Electric	2,944.49
Garbage	391.99
Hazardous Waste Disposal	995.11
Propane/Generator	142.76
Shredding/Paper Disposal	413.59
Telephone	2,794.65

Sherman County Medical Clinic
Profit & Loss
 July 2022 through March 2023

	Jul '22 - Mar 23
Water and Sewer	2,084.40
109 Scott Street	
Garbage 109	503.30
Water/Sewer 109	1,042.20
Total 109 Scott Street	1,545.50
Total UTILITIES	11,312.49
MEDICAL SUPPLIES	
Phone Triage	3,127.00
Flu/Pneumonia Vaccine	3,217.55
MEDICAL SUPPLIES - Other	15,853.15
Total MEDICAL SUPPLIES	22,197.70
PHARMACY2	1,178.90
INSURANCE AND LEGAL FEES	
Clinic Insurance	
Dishonesty Bond	250.00
Liability	14,506.56
Workers Comp	703.07
Total Clinic Insurance	15,459.63
Legal Fees	35.00
Total INSURANCE AND LEGAL FEES	15,494.63
BUILDING SUPPLIES/ MAINTENANCE	
Janitorial	990.00
BUILDING SUPPLIES/ MAINTENANCE - Other	2,475.17
Total BUILDING SUPPLIES/ MAINTENANCE	3,465.17
COMPUTER, SOFTWARE, EMR	
Computer Equipment and Software	9,628.14
Total COMPUTER, SOFTWARE, EMR	9,628.14
EHR SYSTEM	
Billing Clearinghouse	1,797.76
EHR SYSTEM - Other	5,167.80
Total EHR SYSTEM	6,965.56
Total MATERIALS AND SERVICES	125,276.31
DEBT SERVICE	
Mortgage-Interest	7,176.33
Mortgage Principal	5,423.67
Total DEBT SERVICE	12,600.00
VOID	0.00
Total Expense	540,306.71
Net Ordinary Income	153,221.04

Sherman County Medical Clinic

Profit & Loss

July 2022 through March 2023

Jul '22 - Mar 23

Net Income

153,221.04

Sherman County Medical Clinic
March 2023

Date	Num	Name	Memo	Amount	Description
03/01/2023		IRS		-3,727.86	Federal Taxes
03/01/2023		Oregon Department of Revenue		-885.90	State Taxes
03/01/2023		NorthAmerican Bankcard	February 2023	-152.55	Credit Card Fee
03/01/2023	Conf978	Streamline	Website Fee	-100.00	Website
03/01/2023	Conf979	STERICYCLE		-140.07	Hazardous Waste
03/01/2023	Conf980	KATRINA WILSON	7 hours @\$15/hr	-105.00	Janitorial
03/01/2023	Conf981	Ability Network Inc.		-179.86	Billing Clearinghouse
03/01/2023	90500	CITY OF MORO		-347.40	Water/Sewer and 109
03/01/2023	90501	Impact Office Systems	Copier Fees	-255.81	Copier Fees
03/01/2023		McKesson Medical Surgical		-499.24	Medical Supplies
03/01/2023	9834	SDIS	Customer Number: 01-0022950	-7,508.00	Liability Insurance
03/01/2023		PD-RX PHARMACUTICAL		-20.85	Pharmacy
03/02/2023			Funds Transfer	30,000.00	Transfer
03/02/2023		BANK OF EASTERN OR.	Bill Pay Fee	-0.98	Bill Pay Fee
03/03/2023		Dr. Kristen G. Dillon	February 2023	-2,500.00	Payroll
03/03/2023		ASI-FLEX	Flex Reimbursement	-493.27	Flex Reimbursement
03/06/2023		PD-RX PHARMACUTICAL		-46.25	Pharmacy
03/06/2023		ASI-FLEX	Flex Reimbursement	-231.16	Flex Reimbursement
03/08/2023		Merrill Lynch		-1,146.00	IRA Contributions
03/08/2023	Conf984	THE DALLES DISPOSAL		-51.34	Garbage
03/08/2023	Conf985	THE DALLES DISPOSAL		-61.68	Garbage 109
03/08/2023	Conf986	Visa		-1,339.80	EHR System
03/08/2023	90503	LightPoint	Tech Support	-510.00	Tech Support
03/08/2023	90505	BANK OF EASTERN OR.		-1,400.00	Mortgage
03/08/2023	90504	SDIS		-6,858.03	Employee Insurance
03/08/2023		U.S. Postal Service	2 rolls of Stamps	-126.00	Stamps
03/08/2023		ASI-FLEX	Flex Reimbursement	-514.00	Flex Reimbursement
03/09/2023	9835	INTERPATH	Invoice: 19465899	-94.45	Lab Fees
03/09/2023	9836	Riverside Contracting LLC	Invoice: 1	-1,350.00	Facia Work
03/09/2023		PD-RX PHARMACUTICAL		-43.27	Pharmacy
03/10/2023	10115	Caitlin Blagg		-1,450.00	Payroll
03/10/2023	480			-8,885.24	Payroll
03/10/2023		NorthWest Payroll Solutions	#480	-48.50	Payroll Processing
03/10/2023		ASI-FLEX	February 2023	-75.00	Flex Fees
03/14/2023		PD-RX PHARMACUTICAL		-36.24	Pharmacy
03/15/2023		IRS		-3,727.82	Federal Taxes
03/15/2023		Oregon Department of Revenue		-885.90	State Taxes
03/15/2023		ASI-FLEX	Flex Reimbursement	-20.00	Flex Reimbursement
03/16/2023		Amazon.com	Batteries	-6.75	Batteries
03/16/2023		Microsoft Office 360	MS Office Subscription	-24.00	MS Office Subscription
03/21/2023		ASI-FLEX	Flex Reimbursement	-109.19	Flex Reimbursement
03/22/2023			Funds Transfer	30,000.00	Transfer

Sherman County Medical Clinic
March 2023

Accrual Basis

03/22/2023		Merrill Lynch		-1,146.00	IRA Contributions
03/22/2023		QUILL	Paper Towels and Toilet Paper	-173.97	Paper Towels and Toilet Paper
03/23/2023	90506	H2OREGON BOTTLED WATER	Water for Coolers	-13.90	Water for Coolers
03/23/2023	Conf990	FoneMed		-415.00	Phone Triage
03/23/2023	Conf991	gorge.net		-310.59	Telephone
03/23/2023	Conf992	Ability Network Inc.		-179.86	Billing Clearinghouse
03/23/2023		McKesson Medical Surgical		-891.24	Medical Supplies
03/23/2023	9837	SDIS	Customer: 02-0022950	-81.56	Liability Insurance
03/23/2023	9838	JERRILEA MAYFIELD	VOID: Item was returned GJE, RGJE created on 04/03/2023	0.00	Void
03/23/2023		ASI-FLEX	Flex Reimbursement	-177.69	Flex Reimbursement
03/23/2023	9838	JERRILEA MAYFIELD	For CHK 9838 voided on 04/03/2023	-44.98	For Voided Check
03/23/2023		Amazon.com	Injectable Storage	-3.84	Medical Supplies
03/24/2023	481			-10,334.93	Payroll
03/24/2023		NorthWest Payroll Solutions	#481	-48.50	Payroll Processing
03/28/2023		Dragon	Dictation Software	-79.00	Dictation Software
03/29/2023		Oregon Department of Revenue		-885.90	State Taxes
03/29/2023		IRS		-3,727.76	Federal Taxes
				-4,472.13	
				-4,472.13	
		_____ President Bert Perisho	_____ Vice President Jayme Mason		
		_____ Director Janice Strand	_____ Director Mike McArthur		
		_____ Director Linda Cornie	_____ Date		

Sherman County Medical Clinic
2016-2017 Profit & Loss Budget vs. Actual

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
CLINIC INCOME				
Capitation2	42,512.70			
EHR Payments	116,414.84			
Managed Care Reimbursement-Wraps	3,559.59			
Medicare Settlement-Cost Report	4,749.00			
CLINIC INCOME - Other	0.00			
	<u>167,236.13</u>	192,853.00	-192,853.00	0.0%
Total CLINIC INCOME				
COMMUNITY SERVICE FEES	123,651.12	48,856.00	74,795.12	253.1%
COUNTY TAXES	296,006.70	274,526.00	21,480.70	107.8%
INTEREST	7,469.72	1,439.00	6,030.72	519.1%
PCPCH	69,695.00	54,000.00	15,695.00	129.1%
MISCELLANEOUS INCOME				
Records Request	80.00			
MISCELLANEOUS INCOME - Other	1,293.98			
	<u>1,373.98</u>			
Total MISCELLANEOUS INCOME				
OFC/APT RENT	29,014.00	21,600.00	7,414.00	134.3%
PHARMACY	799.21	2,597.00	-1,797.79	30.8%
RECEIVED GRANTS/LOANS				
Phone Triage Reimbursement	2,303.00			
	<u>2,303.00</u>			
Total RECEIVED GRANTS/LOANS				
Total Income	<u>697,548.86</u>	<u>595,871.00</u>	<u>101,677.86</u>	<u>117.1%</u>
Gross Profit	697,548.86	595,871.00	101,677.86	117.1%
Expense				
Grants				
SDAO Safety Grant	-4,863.00			
	<u>-4,863.00</u>			
Total Grants				
PERSONAL SERVICES				
EMPLOYEE PAYROLL EXPENSES				
Physician Assistant - EH	125,056.89			
Administrator - CB	57,842.41			
Medical Asst/ Referrals JM	44,671.23			
Receptionist - LVD	38,371.20			
Billing Clerk - BvB	33,146.43			
Community Care Worker/ MA - SP	31,567.24			
Employee Insurance and Benefits				
District Contribution to IRA	10,775.42			
Employee Insurance	67,096.95			
Flex Fees	750.00			
Employee Insurance and Benefits - Other	-2,290.04	102,853.00	-105,143.04	-2.2%
	<u>76,332.33</u>	102,853.00	-26,520.67	74.2%
Total Employee Insurance and Benefits				
P/R Taxes	24,044.31	36,052.00	-12,007.69	66.7%
Unemployment	91.42	12,774.00	-12,682.58	0.7%
Unemployment to Former Employee	0.00	23,578.00	-23,578.00	0.0%
EMPLOYEE PAYROLL EXPENSES - Other	0.00	450,293.00	-450,293.00	0.0%
	<u>431,123.46</u>	625,550.00	-194,426.54	68.9%
Total EMPLOYEE PAYROLL EXPENSES				
Total PERSONAL SERVICES	431,123.46	625,550.00	-194,426.54	68.9%
MATERIALS AND SERVICES				
PROPERTY TAX	1,011.12	2,364.00	-1,352.88	42.8%
CONTRACTED HEALTH CARE COST				
Supervising Physician	19,550.00			
CONTRACTED HEALTH CARE COST - Other	0.00	31,950.00	-31,950.00	0.0%
	<u>19,550.00</u>	31,950.00	-12,400.00	61.2%
Total CONTRACTED HEALTH CARE COST				
ADMINISTRATION AND AUDIT				
Audit	15,395.95			
Bank Service Charges				
Credit Card Fee	1,584.05			
Monthly Maintenance Fee	0.50			
Bank Service Charges - Other	52.57			
	<u>1,637.12</u>			
Total Bank Service Charges				
Laboratory Fees	94.45			
Miscellaneous				
Advertisement*	2,003.47			
Bonus	1,351.95			
Payroll Processing	1,306.60			
Petty Cash	109.00			
Miscellaneous - Other	139.00			
	<u>4,910.02</u>			
Total Miscellaneous				
Office Supplies	3,738.96			
Postage and Delivery	266.00			
Refunds				
Refund to Ins2	112.97			
	<u>112.97</u>			
Total Refunds				
ADMINISTRATION AND AUDIT - Other	0.00	44,785.00	-44,785.00	0.0%
	<u>26,155.47</u>	44,785.00	-18,629.53	58.4%
Total ADMINISTRATION AND AUDIT				
EDUCATION AND TRAINING				
Trainings, Registrations, Dues	4,214.60			
Travel/ Meals/ Lodging				
Lodging	975.99			
Meals	195.14			
Travel/ Meals/ Lodging - Other	3,192.74			
	<u>4,363.87</u>			
Total Travel/ Meals/ Lodging				
EDUCATION AND TRAINING - Other	0.00	15,070.00	-15,070.00	0.0%

Sherman County Medical Clinic
2016-2017 Profit & Loss Budget vs. Actual

July 2022 through June 2023

	Jul '22 - Jun 23	Budget	\$ Over Budget	% of Budget
Total EDUCATION AND TRAINING	8,578.47	15,070.00	-6,491.53	56.9%
UTILITIES				
Electric	3,524.34			
Garbage	391.99			
Hazardous Waste Disposal	1,135.18			
Propane/Generator	142.76			
Shredding/Paper Disposal	561.06			
Telephone	2,794.65			
Water and Sewer	2,316.00			
109 Scott Street				
Garbage 109	503.30			
Water/Sewer 109	1,158.00			
Total 109 Scott Street	1,661.30			
UTILITIES - Other	0.00	20,038.00	-20,038.00	0.0%
Total UTILITIES	12,527.28	20,038.00	-7,510.72	62.5%
MEDICAL SUPPLIES				
Phone Triage	3,127.00			
Flu/Pneumonia Vaccine	3,217.55			
MEDICAL SUPPLIES - Other	16,081.69	26,543.00	-10,461.31	60.6%
Total MEDICAL SUPPLIES	22,426.24	26,543.00	-4,116.76	84.5%
PHARMACY2	1,178.90	2,730.00	-1,551.10	43.2%
INSURANCE AND LEGAL FEES				
Clinic Insurance				
Dishonesty Bond	250.00			
Liability	14,506.56			
Workers Comp	703.07			
Total Clinic Insurance	15,459.63			
Legal Fees	35.00			
INSURANCE AND LEGAL FEES - Other	0.00	18,634.00	-18,634.00	0.0%
Total INSURANCE AND LEGAL FEES	15,494.63	18,634.00	-3,139.37	83.2%
BUILDING SUPPLIES/ MAINTENANCE				
Janitorial	1,128.75			
BUILDING SUPPLIES/ MAINTENANCE - Other	2,430.19	5,147.00	-2,716.81	47.2%
Total BUILDING SUPPLIES/ MAINTENANCE	3,558.94	5,147.00	-1,588.06	69.1%
COMPUTER, SOFTWARE, EMR				
Computer Equipment and Software	9,728.14			
COMPUTER, SOFTWARE, EMR - Other	0.00	16,356.00	-16,356.00	0.0%
Total COMPUTER, SOFTWARE, EMR	9,728.14	16,356.00	-6,627.86	59.5%
EHR SYSTEM				
Billing Clearinghouse	1,797.76			
EHR SYSTEM - Other	5,836.80	12,357.00	-6,520.20	47.2%
Total EHR SYSTEM	7,634.56	12,357.00	-4,722.44	61.8%
Total MATERIALS AND SERVICES	127,843.75	195,974.00	-68,130.25	65.2%
CAPITAL OUTLAY*****				
Building Remodel	0.00	15,000.00	-15,000.00	0.0%
Medical Equipment	0.00	10,000.00	-10,000.00	0.0%
Office Equipment	0.00	10,000.00	-10,000.00	0.0%
Total CAPITAL OUTLAY*****	0.00	35,000.00	-35,000.00	0.0%
DEBT SERVICE				
Mortgage-Interest	1,979.78	9,592.00	-1,572.22	85.5%
Mortgage Principal	6,020.22	7,248.00	-1,227.78	83.1%
Total DEBT SERVICE	14,000.00	16,800.00	-2,800.00	83.3%
OPERATING CONTINGENCY*****	0.00	47,394.00	-47,394.00	0.0%
VOID	0.00			
Total Expense	568,104.21	920,718.00	-352,613.79	61.7%
Net Ordinary Income	129,444.65	-324,847.00	454,291.65	-39.8%
Net Income	129,444.65	-324,847.00	454,291.65	-39.8%

Provider Patient Report

2022-2023	Number of Office Visits	Open/Days Provider was in	Provider Absent # of Days (Personal Leave)	Clinic Related Leave	Provider Coverage	Reason for Provider Leave or Clinic Closed	Average Patients per day	Notes
July	127	19/15					8.47	Holiday, No Fridays
August	138	19/23					7.26	No Fridays
September	109	21/16					6.81	Holiday, No Fridays
October	105	21/13	4			Personal	8.08	No Fridays
November	134	19/17					7.88	No Fridays, 3 Holidays, Dr. Dillon 1
December	104	21/13	3			Personal	8	No Fridays, 1 Holiday, Dr. Dillon 1
January	124	20/16					7.75	No Fridays, 2 Holidays, Dr. Dillon 1
February	108	19/15					7.2	No Fridays, 1 Holiday, Dr. Dillon 1
March	133	23/17	2		1	Personal	7.82	No Fridays, Dr. Dillon 1
April								
May								
June								
Total:	1082		9	0	1			
		Number of Visits:	2021-2022	1388	7.58	Annual Average number of visits/day:	5.77	
			2020-2021	1219	6.64			
			2019-2020	1536	8.4			
			2018-2019	1428	6.78			
			2017-2018	1537	6.60			
			2016-2017	1625	7.19			
			2015-2016	1912	8.22			
			2014-2015	2091	9.63			
			2013-2014	1952	8.85			

MA Patient Report

2022-2023	Number of Nursing visits	Number of Days	Average Nursing Visits per day	
July	68	15	4.53	
August	67	19	3.53	
September	59	16	3.69	
October	131	13	10.08	Flu Shot Clinic
November	98	17	5.76	
December	43	13	3.31	
January	57	16	3.56	
February	52	15	3.47	
March	54	17	3.18	
April			#DIV/0!	
May			#DIV/0!	
June			#DIV/0!	
Total:	629	141	4.46	
Previous Years Totals:				
2014-2015	1276	220	5.8	
2015-2016	1084	236.5	4.58	
2016-2017	1150	227.75	5.05	
2017-2018	1131	232.5	4.86	
2018-2019	887	214	4.14	
2019-2020	732	184	3.98	
2020-2021	1830	179.6	10.19	Covid Vaccine
2021-2022	1255	183.75	6.83	

Project: SCMC Apartment #1 Renovation
Date: 3/27/2023

Flooring: Demo and dispose of existing carpet in upstairs apartment, disposal in owner's dumpster onsite. Install new Lifeproof LVP flooring throughout the apartment, color TBD by owner (\$3.88/sf included for flooring costs). **\$6,325**

Trim: Install new 1"x3" MDF base trim in living room, hallway and bedroom. **\$1,380**

Paint: Paint all ceilings Behr Ultra flat white. Paint all walls with Behr Ultra satin, color TBD by owner. Paint new base trim and existing door jamb trim with white semi-gloss paint. (Does not include painting the doors or jambs) **\$2,990**

Total - \$10,695

Due to material price fluctuations, this proposal is good for 30 days.

Thanks for the opportunity,
Jeff Webber (541) 760-6111