

Sherman County Health District
Board of Directors Meeting Minutes

Regular Board Meeting

July 13, 2023
Moro, Oregon

Present:

Board Members: President Bert Perisho, Vice President Jayme Mason (absent), Director Janice Strand, Director Mike McArthur, Director Linda Cornie

Staff: Caitlin Blagg, District Administrator

Visitor:

Call to Order: President Perisho called the meeting to order at 5:33 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items

- A. **MAY 2023 REGULAR MEETING MINUTES:** After reviewing the minutes from the May 11th, 2023, Regular Board meeting, **Director McArthur made a motion to accept the minutes as written. Director Strand seconded. No discussion. Motion carried (unanimous).**

- B. **JUNE 2023 REGULAR MEETING MINUTES:** After reviewing the minutes from the June 8th, 2023, Regular Board meeting, **Director McArthur made a motion to accept the minutes as written. Director Strand seconded. No discussion. Motion carried (unanimous).**

- C. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of May 2023 was \$457,561.39 and June was \$404,204.25. Also presented was a Profit & Loss statement as of May and June 2023 and year-to-date budget vs actual report. The check register for May and June 2023 was gone over to explain some of the different costs.

Fiscal Year 2022-2023 ended with \$50,431.03 profit and we were well within all budget limits. Cash on hand for the beginning of FY 2023-2024 was budgeted to be \$400,000 and we are going into the year at \$404,000.

Director McArthur made a motion to accept the financial report for May and June 2023. Director Strand seconded. No discussion. Motion carried (unanimous).

- D. **PATIENT REPORT:** The patient report for May and June 2023 was given to the Board members for review. The average provider patient per day number was 7.0 for May and 8.23 for June and the average number of Medical Assistant visits per day was 4.12 for May and 4.46 for June. These nursing visits were only the visits that were scheduled as a nursing

visit; they do not include any ‘add on labs’ that clinicians might have requested as part of an office visit.

The fiscal year ended with a total of 1429 office visits and 820 MA visits.

PA-C & Administration Report

- A. **Caitlin Blagg, District Administrator:** District Administrator Blagg let the Board know Erin Haines has been working with the AAPA supported by the Cleveland Clinic on dementia and Alzheimer’s research. Several news stations have reached out to Erin to learn more about this study and research. Ms. Blagg gave the Board a copy of the article that was in The East Oregonian. Another article should be coming out on KGW/NBC today or tomorrow. The article in the East Oregonian has been liked on the Clinic’s Facebook page.

Old Business

- A. **UPSTARIS APARTMENTS:** Ms. Blagg stated that both apartments are empty. Riverside Construction should be here in the middle of August to do the floors and paint work. Ms. Blagg will send a copy of the lease agreement to Center for Living to review and discuss. Hopefully, Center for Living can move into the space on September 1st.
- B. **SECURITY SYTEM:** District Administrator Blagg stated that ASET has completed the installation of the new security system. This was partially funded by the SDAO Safety and Security Grant. She showed the Board the website and how the system works. There was some discussion about adding more cameras if we ever needed to.

New Business

- A. **SOLAR DEVELOPMENT DISCUSSION:** Director McArthur led the discussion on adding solar power plus solar storage power to the clinic. With the recent generator issues, Director McArthur proposed the clinic investigate solar energy. Mid-Columbia Economic Development District (MCEDD) has helped other public entities get funding recently, as there are many money streams that are offering grants for solar energy. **Director Cornie made a motion to move forward with looking into getting a solar plus storage resilience system. Director Strand seconded. No discussion. Motion carried (unanimous).** Director McArthur will put Ms. Blagg in contact with Jacqui Schei from MCEDD to get started on the process of gathering information about this project.
- B. **EXAM TABLE/CHAIR:** District Administrator Blagg stated that we will need to purchase a new exam table/chair for Exam Room #2. Ms. Blagg is looking for refurbished models to try an alleviate some cost.
- C. **RTO AUDIT LETTERS:** District Administrator Blagg handed out the annual Responsible Party letters to all board members and asked them to fill them out so she could return them to RTO.
- D. **EXPANSION OF SERVICES – IV THERAPY:** With the support of Erin Haines, the Clinic has decided to expand our services by offering IV nutrient therapy. IV nutrient therapy can boost the immune system, assist with muscle endurance and recovery, enhance

energy levels, provide instant hydration, and promote overall well-being. Ms. Blagg explained that the process would take about 30 minutes per treatment, and this would be cash-only, pay at the time of service.

Good of the Order:

Adjourn


Director Strand made a motion to adjourn the meeting. Director Cornie seconded. The meeting adjourned at 6:30 p.m.

The next Board Meeting will be on Thursday, August 10th, 2023, at 5:30 pm, in the Administration Office.


Respectfully submitted,
Caitlin Blagg
District Administrator



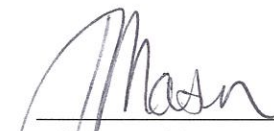
Board President
Bert Perisho




Director
Janice Strand




Director
Linda Cornie



Vice-President
Jayme Mason



Director
Mike McArthur



Date