

Sherman County Health District
Board of Directors Meeting Minutes

Regular Board Meeting

August 12, 2021
Moro, Oregon

Present:

Board Members: President Bert Perisho, Vice President Jayme Mason, Director Janice Strand (via telephone), Director Mike McArthur, Director Linda Cornie (absent)

Staff: Caitlin Blagg, District Administrator

Call to Order: President Perisho called the meeting to order at 5:36 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items

- A. **REGULAR MEETING MINUTES:** After reviewing the minutes from the July 8th, 2021, Regular Board meeting, **Director McArthur made a motion to accept the minutes as written. Vice President Mason seconded. No discussion. Motion carried (unanimous).**

- B. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of July 2021 was \$327,788.14. Also presented was a Profit & Loss statement as of July 2021. The check register for July 2021 was gone over to explain some of the different costs. **A motion was made by Director McArthur to accept the financial report for July 2021. Vice President Mason seconded. No discussion. Motion carried (unanimous).**

- C. **PATIENT REPORT:** The patient report for July 2021 was given to the Board members for review. Average patient per day number was 8.34. Average number of Medical Assistant visits per day was 6.64. These nursing visits were only the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that clinicians might have requested as part of an office visit.

PA-C & Administration Report

- A. **Erin Haines, PA-C:** No report

- B. **Dr. Tracy Willett, MD, Supervising Physician:** No report

- C. **Caitlin Blagg, District Administrator:** Ms. Haines has received full credentials to be able to perform CDL exams, so we are once again able to offer this service.

The ultrasound machine is expected to ship on August 20th. Funding for the radiologist to mentor Erin has been obtained.

The Clinic received \$49,529.00 as part of a Federal Rural Health Clinic Vaccine Confidence Program grant. This grant is geared towards education and promoting all vaccines.

Old Business

- A. **COVID-19 UPDATE:** We tested 49 people in July and 13 were positive for COVID. That's a 27% positivity rate – the highest we have seen at our clinic since May 2020 when we were able to start testing. NCPHD is likely going to start offering COVID vaccine at our clinic on Fridays.

Vice President Mason described some of her experiences with COVID from Mid Columbia Medical Center.

- B. **SCHEDULE A WORK SESSION:** Ms. Blagg has been working on a list of items to discuss at the work session. She asked the Board if there were any specific topics they wanted to discuss. Ms. Blagg has discussed possible dates with Erin Haines, PA-C and she is available September 11th or 18th or October 9th or 16th. The Board suggested Ms. Blagg and Erin Haines pick on of the dates in October and let the Board know.
- C. **SOCIAL MEDIA PRESENCE:** Ms. Blagg has been using social media more and more and has a meeting set up with K'Lynn at the end of August to meet to talk about a PR plan.
- D. **ANNUAL MEETING:** Ms. Blagg gave the Board a copy of the 2020-2021 Annual Review. Director Strand was the Board representative at the meeting.

New Business

- E. **OPEN HOUSE:** Ms. Blagg asked about planning an open house. Do we want to try to obtain a license to serve wine/beer? What is the Board looking for? We will look at doing an open house on September 18th and Ms. Blagg will have more information available at the next meeting.
- F. **WAITING ROOM PROGRAMMING:** Ms. Blagg informed the board that she was looking into getting a TV in the waiting room and subscribing to a company that would allow us to offer entertainment and education materials to individuals while they waited in the waiting room. Because we would have the opportunity to have vaccine information as part of the programming, we would be able to use some of the Rural Health Clinic Vaccine Confidence Program Grant money. Ms. Blagg is looking into two different companies and will have one ordered by the next meeting.

Good of the Order:

- A. President Perisho read aloud a thank you card from Jerrilea Mayfield regarding flowers sent for her daughter's memorial service.


- Billing Position

Adjourn


Director McArthur made a motion to adjourn the meeting. Vice President Mason seconded. Meeting Adjourned at 6:39 p.m.

The next Board Meeting will be on Thursday, September 9th, 2021, at 5:30 pm, in the Administration Office.


Respectfully submitted,
Caitlin Blagg
District Administrator



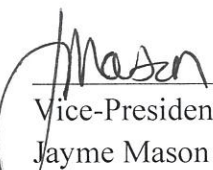
Board President
Bert Perisho



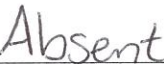
Director
Janice Strand



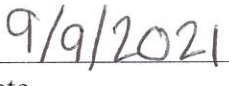
Director
Linda Cornie



Vice-President
Jayme Mason



Absent
Director
Mike McArthur



Date