

Sherman County Health District
Board of Directors Meeting Minutes

Regular Board Meeting

April 9, 2026
Moro, Oregon

Present:

Board Members: President Bert Perisho (via Telephone), Vice President Mike McArthur (absent), Director Janice Strand (via telephone), Director Linda Cornie, Director Brittany Wood

Staff: Caitlin Blagg, District Administrator

Visitors:

Call to Order: Director Cornie called the meeting to order at 6:34 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items

A. **REGULAR MEETING MINUTES:** The minutes from February 12th, 2026, Regular Board meeting were reviewed. **Director Wood made a motion to accept the minutes as written. Director Strand seconded. No discussion. Motion carried (unanimous).**

B. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of March 2026 was \$849,323.99. Also presented was a Profit & Loss statement for the end of March 2026 and year-to-date budget vs actual report. The check register for February and March 2026 was gone over to explain some of the different costs. **Director Wood made a motion to accept the financial report for February and March 2026. Director Strand seconded. No discussion. Motion carried (unanimous).**

C. **PATIENT REPORT:** The patient report for March 2026 was given to the Board members for review. The average provider patient per day number was 6.34 and the average number of Medical Assistant visits per day was 3.61. These nursing visits were only the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that clinicians might have requested as part of an office visit.

PA-C & Administration Report

Caitlin Blagg, District Administrator: District Administrator Blagg reported that new window shades were ordered and installed. The old blinds were slats, and they were breaking at a rapid rate, leaving open spots. The new ones are roller shades and after installation, it was realized that we should tint the windows to increase patient and staff privacy and to help with the temperature control. The windows look great, and the staff is quite happy with them.

Ms. Blagg had a discussion about patient numbers and how the Board should expect to see a significant decrease in total number of patient visits this fiscal year. While this trend is

fairly normal, staff are doing what they can to increase the number of patient visits. A couple reasons for the lower number is a reduction in the number of pre-employment physicals, patients are aging out of the practice, and we believe there is a care-gap that happened during the transition of EHR systems. Staff are doing a deep dive this week while the provider is out to remedy the care-gap situation.

Billing staff have been working on finishing up all the outstanding billing from the old EHR system. Currently there is still \$2668 in outstanding patient statements. Approximately half will be written off, and the other half will be sent to collections at the end of the month if payment is not received.

Old Business

- A. **APARTMENT 1 & 2 UPDATE:** District Administrator Blagg told the Board that she has been asked by the school district if we would be willing to hold at least one apartment while they go through their hiring process.
- B. **CCO BOUNDARY CONVERSATION:** District Administrator Blagg has not heard anything further from Judge Dabulskis regarding the CCO Boundaries. She has reached out via email and phone and has not heard anything back.

New Business

- A. **BUDGET COMMITTEE MEMBERS:** District Administrator Blagg has been reaching out to previous budget committee members to see if they are interested in serving on the budget committee again this year. So far, we have one confirmed member. If any board members have any ideas for others, please let Ms. Blagg know so she can reach out to them.
- B. **2026-2027 COLA:** The county is recommending a COLA of 3.75%. Ms. Blagg has not yet finalized the budget, but this is what she is thinking of doing as well for Health District Employees.

Good of the Order:

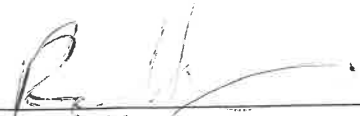
- A.

Adjourn

Director Wood made a motion to adjourn the meeting. Director Strand seconded. The meeting was adjourned at 5:48 p.m.

The next Board Meeting will be on Thursday, May 14th, 2026, at 5:30 pm, in the Administration Office.


Respectfully submitted,
Caitlin Blagg
District Administrator


Board President
Bert Perisho

Via Telephone
Director
Janice Strand

Via Telephone
Director
Brittany Wood

Absent
Vice-President
Mike McArthur


Director
Linda Cornie

6/11/2026
Date