

Sherman County Health District Board of Directors Meeting Minutes

Regular Board Meeting

April 11, 2024
Moro, Oregon

Present:

Board Members: President Bert Perisho (absent), Vice President Jayme Mason (absent), Director Janice Strand (via telephone), Director Mike McArthur, Director Linda Cornie

Staff: Caitlin Blagg, District Administrator

Visitor: None

Call to Order: Director McArthur called the meeting to order at 5:35 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items

- A. **REGULAR MEETING MINUTES:** After reviewing the minutes from the March 14th, 2024, Regular Board meeting, **Director Strand made a motion to accept the minutes as written. Director Cornie seconded. No discussion. Motion carried (unanimous).**

- B. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of March 2024 was \$719,884.71. Also presented was a Profit & Loss statement as of March 2024 and year-to-date budget vs actual report. The check register for March 2024 was gone over to explain some of the different costs. **Director Cornie made a motion to accept the financial report for March 2024. Director Strand seconded. No discussion. Motion carried (unanimous).**

- C. **PATIENT REPORT:** The patient report for March 2024 was given to the Board members for review. The average provider patient per day number was 9.06 and the average number of Medical Assistant visits per day was 4.44. These nursing visits were only the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that clinicians might have requested as part of an office visit.

PA-C & Administration Report

- A. **Caitlin Blagg, District Administrator:** District Administrator Blagg let the Board know that Regence BlueCross BlueShield came to a contractual agreement with Legacy Health.

Old Business

- A. **109 SCOTT STREET:** District Administrator Blagg informed the Board that the house is empty. Rental notices have been posted on the Clinic's social media sites and had one inquiry, but no other interest. Ms. Blagg asked for suggestions on where else to post flyers. It was suggested to reach out to the school, sheriff's office, and have it put in the County Newsletter and Elkhorn Media. Ms. Blagg will look into those different options.

New Business

- A. **SDAO/SDIS PUBLIC MEETING TRAINING:** Ms. Blagg told the Board this training will be postponed until we have more board members present.
- B. **COLA INCREASES:** District Administrator Blagg reached out to Debbie Hayden at the Courthouse to see how they were budgeting COLA's this year. County is budgeting for an 8% increase. The Federal rate is 5.2%. Ms. Blagg is building an 8% increase in the budget to try and stay competitive. **Director Strand made a motion to approve an 8% COLA increase for all employees. Director Cornie seconded the motion. No discussions. Motion carried (unanimous).**
- C. **EMPLOYEE BENEFITS:** Ms. Blagg is requesting that the board update the employee benefits in regard to medical, dental, and vision coverage. In years past, the District has covered a specific monetary amount of employee benefits, which has traditionally been approximately enough to cover just the employee and not any other dependents. If an employee wanted to add a spouse or dependent they had to pay for that cost out of pocket. This no longer falls in the normal benefit package for any employer, and specifically not for a health care employer. Ms. Blagg's suggestion is to change verbiage to reflect that the district would cover up to "Employee + Family". Discussion took place about what other local employers are doing and the consensus was that they are all offering family coverage. **Director Strand made a motion to include employee and, up to, family coverage on employee's benefit package. Director Cornie seconded the motion. No discussion. Motion carried (unanimous).**
- D. **HIPAA COMPLIANCE AND TECHNOLOGY UPDATE:** Ms. Blagg reached out to a local IT company called DirectLine-IT and asked for a consultation to upgrade our current network and provide a quote for services. Our network is outdated and needs significant upgrades. Our current IT company, Meriplex, has been bought out several times over the years and it seems like we have been falling through their cracks. There was discussion about what specifically IT companies can provide and why having a company who is HIPAA certified is critically important to a healthcare facility. **Director Strand made a motion to authorize the administration to enter into a month-to-month contract with DirectLine-IT to provide IT support including HIPAA requirements. Director Cornie seconded the motion. Director Strand asked that prior to engagement, secure references from DirectLine. Motion carried (unanimous).**

Good of the Order:

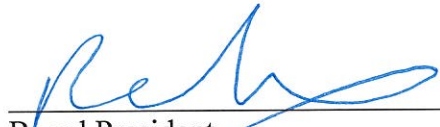
None

Adjourn

Director Cornie made a motion to adjourn the meeting. Director Strand seconded. The meeting was adjourned at 6:52 p.m.

The next Board Meeting will be on Thursday, May 9th, 2024, at 5:30 pm, in the Administration Office.

Respectfully submitted,
Caitlin Blagg
District Administrator



Board President
Bert Perisho



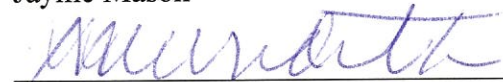
Director
Janice Strand



Director
Linda Cornie

Absent

Vice-President
Jayme Mason



Director
Mike McArthur

5-9-2024

Date

- The digital recorder did not work for this meeting. There is no audio available for this meeting.