

Sherman County Health District
Board of Directors Meeting Minutes

Regular Board Meeting

March 9, 2023
Moro, Oregon

Present:

Board Members: President Bert Perisho, Vice President Jayme Mason (absent), Director Janice Strand (absent), Director Mike McArthur, Director Linda Cornie

Staff: Caitlin Blagg, District Administrator

Visitor: None

Call to Order: President Perisho called the meeting to order at 5:30 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items

A. **REGULAR MEETING MINUTES:** Board reviewed the minutes from the February 9th, 2023, Regular Board meeting.

B. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of February 2023 was \$534,554.79. Also presented was a Profit & Loss statement as of February 2023 and year-to-date budget vs actual report. The check register for February 2023 were gone over to explain some of the different costs.

Director McArthur made a motion to approve all the consent items. Director Cornie seconded. No discussion. Motion carried (unanimous).

C. **PATIENT REPORT:** The patient report for February 2023 was given to the Board members for review. Average patient per day number was 7.2. Average number of Medical Assistant visits per day was 3.47. These nursing visits were only the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that clinicians might have requested as part of an office visit.

PA-C & Administration Report

A. **Caitlin Blagg, District Administrator:** District Administrator Blagg reported that as of April 3, 2023, mask mandates will be lifted in healthcare settings. Best practices state that patients experiencing upper respiratory symptoms should still wear a mask in healthcare settings.

Old Business

A. **APARTMENT #1:** Ms. Blagg shared that apartment 1 is expected to be cleared out by the middle of next week. Ms. Blagg has reached out to Jeff Webber again and explained

that we are looking to have someone paint the entire space and have the floors re-done. Mr. Webber is interested in doing the jobs for us. Ms. Blagg will also have him look at the cabinets and closets and see if anything needs to be fixed. Ms. Blagg is also looking into having a professional cleaner come in and deep clean the apartment.

The washer and dryer in this apartment have not been replaced in the past 10 years and likely need to be. Ms. Blagg's suggestion to the board is to remove the washer and dryer from the property and not replace them.

Mid-Columbia Center for Living is interested in renting the space to be able to provide mental health services in the county. Ms. Blagg has asked them to come look at the space to make sure they know what they are getting, and if they decide to proceed, she has requested that they come to the April board meeting for further discussion with the Board.

- B. **AMANDA HENDRICKS LMT MASSAGE THERAPY:** District Administrator Blagg informed the Board that she had received communication from Ms. Hendricks that she is still interested in providing services in Sherman County. This will be an ongoing discussion until we know more about what is happening with apartment #1.

New Business

- A. **APARTMENT #2:** District Administrator Blagg informed the board that she has received notice from the renters in apartment #2 that they are looking into purchasing a home. Current timeframe is to have apartment #2 empty before the beginning of next school year. This apartment will also need to be re-painted. The carpet was replaced in August 2016, but all the flooring will likely need to be replaced as well. Ms. Blagg will keep the board updated on this.
- B. **BUDGET COMMITTEE MEMBERS:** Ms. Blagg mentioned that we are looking for more budget committee members. The advertisement will go in The Times Journal in the next couple of weeks.
- C. **GENERAL BUDGET DISCUSSION:** District Administrator Blagg asked the board for guidance regarding how they want to proceed with budget appropriations. Board provided guidance needed.

Good of the Order:

Adjourn

Director McArthur made a motion to adjourn the meeting. Director Cornie seconded. Meeting adjourned at 5:50 p.m.

The next Board Meeting will be on Thursday, April 13th, 2023, at 5:30 pm, in the Administration Office.

Respectfully submitted,

Caitlin Blagg
District Administrator

Absent

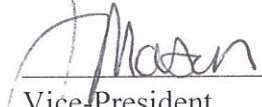
Board President
Bert Perisho



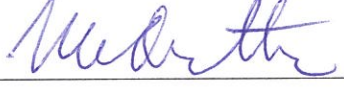
Director
Janice Strand

Absent

Director
Linda Cornie



Vice-President
Jayme Mason



Director
Mike McArthur

April 24, 2023

Date