

SHERMAN COUNTY HEALTH DISTRICT
Board of Directors Meeting
February 12, 2026
Meeting Time: 5:30 PM
Meeting Pursuant to ORS 440

AGENDA ITEMS SUBJECT TO CHANGE

Call to order

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items:

- A. Approval of the minutes from January 2026 Regular Board Meeting
- B. Financial Report/ Payment of Bills for January 2026
- C. Patient Report for January 2026

PA & Administration Report

Old Business

- A. Athena Update
- B. Update on Apartments
- C. CCO Boundary
- D. MA Update

New Business

- A. 2024 Hazard Vulnerability Assessment
- B. RTO & Company and Sorren

Good of the Order

Adjournment

NEXT MEETING DATE THURSDAY, MARCH 12TH, 2026

Send minutes with Agenda

** If necessary, an Executive Session may be held pursuant to ORS 192.660(2): (a) Employment; (c) Medical; (d) Labor Negotiations; (e) Property; (f) Records Exempt by Law from Public Inspection; (h) Legal Rights; (i) Personnel

Link to join meeting via Microsoft Teams:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YmRhNjMwZGYtYWVhMS00YmE2LTk4ZDUtMmVmNTNiNTdkNzEy%40thread.v2/0?context=%7b%22Tid%22%3a%22305d8b27-224a-478e-813d-0336f923605a%22%2c%22Oid%22%3a%22590ba976-21e2-421b-908c-0f9d352e75dc%22%7d

Sherman County Health District
Board of Directors Meeting Minutes

Regular Board Meeting

January 8, 2026
Moro, Oregon

Present:

Board Members: President Bert Perisho, Vice President Mike McArthur, Director Janice Strand (absent), Director Linda Cornie, Director Brittany Wood (absent)

Staff: Caitlin Blagg, District Administrator

Visitors:

Call to Order: President Perisho called the meeting to order at 5:31 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items

- A. **REGULAR MEETING MINUTES:** The minutes from the November 13th, 2025, Regular Board meeting were reviewed. **Director Cornie made a motion to accept the minutes as written. Vice President McArthur seconded. No discussion. Motion carried (unanimous).**

- B. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of December 2025 was \$956,167.47. Also presented was a Profit & Loss statement for the end of December 2025 and year-to-date budget vs actual report. The check register for November and December 2025 was gone over to explain some of the different costs. **Vice President McArthur made a motion to accept the financial report for December 2025. Director Cornie seconded. No discussion. Motion carried (unanimous).**

- C. **PATIENT REPORT:** The patient report for November and December 2025 was given to the Board members for review. The average provider patient per day number was 7.07 for November and 7.53 for December and the average number of Medical Assistant visits per day was 5.23 for November and 4.35 for December. These nursing visits were only the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that clinicians might have requested as part of an office visit.

PA-C & Administration Report

Caitlin Blagg, District Administrator: Report Skipped

Old Business

- A. **APARTMENT 1 & 2 UPDATE:** District Administrator Blagg told the Board that one application has gone out, but she has not heard anything more from the person.
- B. **CCO BOUNDARY CONVERSATION:** District Administrator Blagg has not heard anything further from Judge Dabulskis regarding the CCO Boundaries. The Board asked Ms. Blagg to find out what the deadline is for the boundary change and look into discussion with County Court and Eastern Oregon CCO and Columbia Gorge CCO.

New Business

- A. **DISTRICT CONTRIBUTIONS TO EMPLOYEE IRA'S:** District Administrator Blagg handed out a worksheet that outlined how much each employee had made in 2025 and a breakdown of what a 1%, 1.5%, 2%, 2.5% and a 3% contribution to each employee's IRA account would be. Ms. Blagg informed the Board that 3% had been budgeted. **Vice President McArthur made a motion to have the District contribute 3% to each employee's IRA accounts. Director Cornie seconded. No discussion. Motion carried (unanimous).** Ms. Blagg thanked the Directors on behalf of all the employees.
- B. **BILL PAY RESOLUTION 01-08-2026:** District Administrator Blagg is requesting the online bill pay resolution be updated to allow for the monthly mortgage payment to be paid online. Changes to the Bill Pay Resolution include adding Blue Mountain Networks, Inovalon, Bohn Printing and DirectLine IT and removing CIS Trust, CenturyLink, LightPoint, Impact Office Systems, GorgeNet, and Mid Columbia Producers. **Vice President McArthur made a motion to accept Bill Pay Resolution 01-8-2026. Director Cornie seconded the motion. No discussion. Motion carried (unanimous).**
- C. **MEDICAL ASSISTANT UPDATE:** District Administrator Blagg informed the Board McKenna Bailey started as the new certified Medical Assistant on Monday. So far things are going well. She is very smart and catches on quickly.
- D. **2026-2027 BUDGET CALENDAR:** District Administrator Blagg handed out a copy of the 2025-2026 proposed Budget Calendar.
- E. **APPOINT BUDGET OFFICER FOR 2026-2027:** Director Cornie made a motion to appoint District Administrator Caitlin Blagg as the budget officer for the 2026-2027 budget year. Vice President McArthur seconded. No discussion. Motion carried (unanimous).

Good of the Order:

- A. District Administrator Blagg gave the Board a thank you card from Shawn Payne.

Adjourn

Vice President McArthur made a motion to adjourn the meeting. Director Cornie seconded. The meeting was adjourned at 6:02 p.m.

The next Board Meeting will be on Thursday, February 12th, 2026, at 5:30 pm, in the Administration Office.

Respectfully submitted,
Caitlin Blagg
District Administrator

Board President
Bert Perisho

Vice-President
Mike McArthur

Director
Janice Strand

Director
Linda Cornie

Director
Brittany Wood

Date

Sherman County Medical Clinic
Balance Sheet
As of February 4, 2026

	<u>Feb 4, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
CHECKING	31,070.02
OREGON TREASURY INV. POOL	856,862.77
Total Checking/Savings	<u>887,932.79</u>
Total Current Assets	<u>887,932.79</u>
TOTAL ASSETS	<u><u>887,932.79</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
PAYROLL LIABILITIES	
125 Health Insurance - Blagg	-9.64
Flex 125 - Blagg	723.28
Flex 125 - Haines	645.48
Flex 125 - Mayfield	-478.67
Flex 125 - Dornbirer	-2,227.12
Flex 125 - von Borstel	313.08
Flex 125 - Whitaker	-49.59
PAYROLL LIABILITIES - Other	3,703.33
Total PAYROLL LIABILITIES	<u>2,620.15</u>
Total Other Current Liabilities	<u>2,620.15</u>
Total Current Liabilities	<u>2,620.15</u>
Total Liabilities	<u>2,620.15</u>
Equity	
Retained Earnings	635,548.42
Net Income	249,764.22
Total Equity	<u>885,312.64</u>
TOTAL LIABILITIES & EQUITY	<u><u>887,932.79</u></u>

10:37 AM
02/04/26
Cash Basis

Sherman County Medical Clinic
Profit & Loss
July 2025 through January 2026

	Jul '25 - Jan 26
Ordinary Income/Expense	
Income	
CLINIC INCOME	
IV Therapy	2,050.00
Capitation2	11,987.92
EHR Payments	108,829.77
Managed Care Reimbursement-Wraps	9,968.35
Medicare Settlement-Cost Report	8,219.00
	141,055.04
Total CLINIC INCOME	141,055.04
COMMUNITY SERVICE FEES	1,838.73
COUNTY TAXES	611,645.68
INTEREST	15,128.91
PCPCH	45,477.75
MISCELLANEOUS INCOME	3,881.34
OFC/APT RENT	32,034.00
PHARMACY	
DME/Medical Supply	10.00
PHARMACY - Other	2,280.12
	2,290.12
Total PHARMACY	2,290.12
RECEIVED GRANTS/LOANS	
Phone Triage Reimbursement	2,879.00
	2,879.00
Total RECEIVED GRANTS/LOANS	2,879.00
Total Income	856,230.57
Gross Profit	856,230.57
Expense	
Grants	-13,000.00
PERSONAL SERVICES	
EMPLOYEE PAYROLL EXPENSES	
Administrator - CB	47,563.19
Physician Assistant - EH	105,077.73
Receptionist - LVD	33,819.49
Billing Clerk - BvB	35,924.66
Community Care Worker/ MA - SP	27,816.52
Referral Coordinator/MA - BW	32,486.18
Medical Assistant - MB	1,772.80
Employee Insurance and Benefits	
District Contribution to IRA	12,950.29
Employee Insurance	98,098.00
Flex Fees	525.00
	111,573.29
Total Employee Insurance and Benefits	111,573.29
P/R Taxes	22,694.03

Sherman County Medical Clinic
Profit & Loss
 July 2025 through January 2026

	Jul '25 - Jan 26
Unemployment	1,331.30
Total EMPLOYEE PAYROLL EXPENSES	420,059.19
Total PERSONAL SERVICES	420,059.19
MATERIALS AND SERVICES	
PROPERTY TAX	1,104.57
CONTRACTED HEALTH CARE COST	
Supervising Physician	17,175.00
Total CONTRACTED HEALTH CARE COST	17,175.00
ADMINISTRATION AND AUDIT	
Audit	20,510.00
Bank Service Charges	
Credit Card Fee	4,445.24
Monthly Maintenance Fee	0.60
Bank Service Charges - Other	342.27
Total Bank Service Charges	4,788.11
Laboratory Fees	297.00
Licenses and Permits	1,132.00
Miscellaneous	
Advertisement*	4,718.02
Bonus	1,053.94
Payroll Processing	1,135.75
Miscellaneous - Other	2,585.77
Total Miscellaneous	9,493.48
Office Supplies	5,529.59
Postage and Delivery	442.96
Refunds	
Patient Refund	267.93
Refund to Ins2	172.28
Total Refunds	440.21
ADMINISTRATION AND AUDIT - Other	3,410.40
Total ADMINISTRATION AND AUDIT	46,043.75
EDUCATION AND TRAINING	
Trainings, Registrations, Dues	5,446.00
Travel/ Meals/ Lodging	
Lodging	821.60
Meals	1,267.55
Mileage	893.20
Total Travel/ Meals/ Lodging	2,982.35
Total EDUCATION AND TRAINING	8,428.35

Sherman County Medical Clinic
Profit & Loss
July 2025 through January 2026

	<u>Jul '25 - Jan 26</u>
UTILITIES	
Electric	3,321.01
Garbage	347.88
Hazardous Waste Disposal	1,156.73
Propane/Generator	-149.75
Shredding/Paper Disposal	361.13
Telephone	
Cell Phone	258.25
Telephone - Other	3,439.86
Total Telephone	<u>3,698.11</u>
Water and Sewer	1,820.00
109 Scott Street	
Garbage 109	485.43
Water/Sewer 109	910.00
Total 109 Scott Street	<u>1,395.43</u>
Total UTILITIES	11,950.54
MEDICAL SUPPLIES	
IV Therapy Expense	1,659.69
Phone Triage	3,445.00
Flu/Pneumonia Vaccine	3,276.44
MEDICAL SUPPLIES - Other	16,585.85
Total MEDICAL SUPPLIES	<u>24,966.98</u>
PHARMACY2	1,724.58
INSURANCE AND LEGAL FEES	
Clinic Insurance	
Dishonesty Bond	250.00
Liability	10,924.00
Malpractice	7,551.00
Workers Comp	249.56
Total Clinic Insurance	<u>18,974.56</u>
Legal Fees	63.00
Total INSURANCE AND LEGAL FEES	<u>19,037.56</u>
BUILDING SUPPLIES/ MAINTENANCE	
Janitorial	862.50
Maintenance Work	718.00
BUILDING SUPPLIES/ MAINTENANCE - Other	724.38
Total BUILDING SUPPLIES/ MAINTENANCE	<u>2,304.88</u>
COMPUTER, SOFTWARE, EMR	
Computer Equipment and Software	31,084.99
Total COMPUTER, SOFTWARE, EMR	31,084.99
EHR SYSTEM	

10:37 AM
02/04/26
Cash Basis

Sherman County Medical Clinic
Profit & Loss
July 2025 through January 2026

	<u>Jul '25 - Jan 26</u>
Billing Clearinghouse	1,694.84
EHR SYSTEM - Other	11,151.29
Total EHR SYSTEM	<u>12,846.13</u>
Total MATERIALS AND SERVICES	176,667.33
CAPITAL OUTLAY*****	
Medical Equipment	13,049.83
Total CAPITAL OUTLAY*****	13,049.83
DEBT SERVICE	
Mortgage-Interest	5,048.40
Mortgage Principal	4,751.60
Total DEBT SERVICE	9,800.00
Reconciliation Discrepancies	-110.00
Total Expense	<u>606,466.35</u>
Net Ordinary Income	<u>249,764.22</u>
Net Income	<u><u>249,764.22</u></u>

Sherman County Medical Clinic
January 2026

Date	Num	Name	Memo	Amount	Description
01/01/2026		NextGen		-818.11	EHR System
01/02/2026		Evalon		-113.57	Credit Card Fee
01/05/2026		Blue Mountain Networks LLC		-388.79	Telephone
01/05/2026	Conf1455	Inovalon Provider, Inc.		-205.28	Billing Clearinghouse
01/05/2026	Conf1456	Pacific Power		-299.33	Electric
01/05/2026	90711	H2Oregon Bottled Water	Water for Coolers	-36.80	Water for Coolers
01/05/2026	90713	DirectLine IT	Tech Support	-2,900.00	Tech Support
01/05/2026	Conf1459	Katrina Wilson	8.25 hours @ \$15/hr	-123.75	Janitorial
01/05/2026		McKesson Medical Surgical		-166.44	Medical Supplies
01/05/2026	90712	Bank of Eastern Oregon		-1,400.00	Mortgage
01/05/2026	90710	City of Moro		-390.00	Water/Sewer & 109
01/05/2026		Dr. Kristen G. Dillon	November/December 2025 Payment 1 of 2	-2,375.00	Supervising Physician
01/05/2026		Quill	2026 Calendars	-54.68	Calendars
01/05/2026		NorthAmerican Bankcard	December 2025	-353.14	Credit Card Fee
01/06/2026	Conf1462	Visa		-51.65	Cell Phone
01/06/2026		Stericycle		-176.45	Hazardous Waste
01/06/2026		Quill	Timers	-23.92	Timers for Lab
01/07/2026		Dr. Kristen G. Dillon	November/December 2025 Payment 2 of 2	-2,375.00	Supervising Physician
01/07/2026		Olympia Pharmacy		-493.35	IV Therapy Expense
01/08/2026		Merrill Lynch		-1,526.00	IRA Contributions
01/08/2026	10007	SDIS	Customer Number: 03-0018818	-14,014.00	Employee Insurance
01/08/2026	10008	Oregon Frontier Chamber of Commerce		-100.00	Dues
01/08/2026	10009	Bohn's Printing, Inc.		-35.06	Copier Fees
01/08/2026	10010	Erin Haines		-1,495.00	Training
01/08/2026	10011	The Companies	APU Reference: 11252100666, Claim: C14536180850	-34.40	Refund to Insurance
01/08/2026	10012	SDIS	Invoice: 41P22950-302, Entity: 22950	-10,924.00	Liability Insurance
01/08/2026	10013	Impact Office Systems	Invoice: IMP863-c320-1-inv6	-9.90	Copier Fees
01/09/2026	554			-12,945.78	Payroll
01/09/2026		NorthWest Payroll Solutions	#554 and Taxes	-216.50	Payroll Processing
01/09/2026		Merrill Lynch		-12,950.29	District Contributions to IRA
01/09/2026	Conf1463	The Dalles Disposal		-10.35	Garbage
01/09/2026	Conf1464	The Dalles Disposal		-69.40	Garbage 109
01/09/2026	Conf1465	FoneMed		-505.00	Phone Triage
01/10/2026		ASI-Flex		-75.00	Flex Fees
01/12/2026			Funds Transfer	35,000.00	Transfer
01/14/2026		IRS		-4,371.72	Federal Taxes
01/14/2026		Oregon Department of Revenue		-1,072.14	State Taxes
01/14/2026		Athena		-2,038.78	EHR System
01/14/2026		GoDaddy.com	Email/ MS 360 Renewal	-1,438.56	Email

Sherman County Medical Clinic
January 2026

Accrual Basis

01/15/2026		ASI-Flex	Flex Reimbursement	-2,495.00	Flex Reimbursement
01/15/2026		U.S. Postal Service	Return of Credit Card Machine	-24.85	Postage
01/15/2026		GoDaddy.com	Email/MS 360 Renewal	-359.64	Email
01/15/2026		OccuHealth Solutions, Inc.	MB Drug Screen Training	-450.00	Training
01/16/2026		ASI-Flex	Flex Reimbursement	-149.99	Flex Reimbursement
01/23/2026	10118	McKenna Bailey		-1,363.36	Payroll
01/23/2026	555			-12,949.89	Payroll
01/23/2026		NorthWest Payroll Solutions	#555	-57.75	Payroll Processing
01/27/2026	Conf1466	Inovalon Provider, Inc.		-205.28	Billing Clearinghouse
01/27/2026	Conf1467	Pacific Power		-727.32	Electric
01/27/2026	90714	H2Oregon Bottled Water	Water for Coolers	-41.80	Water for Coolers
01/27/2026	90715	DirectLine IT	Tech Support	-2,900.00	Tech Support
01/27/2026		Blue Mountain Networks LLC		-388.33	Telephone
01/27/2026	10014	Wipfli	Invoice: 3142012 and 3140481	-4,990.00	Cost Report Fee
01/27/2026	10015	Oregon Government Ethics Commission	Invoice: AIE23072, Vendor Number: 0GE0001102	-1,122.93	Ethics Fee
01/27/2026	10016	Oregon Department of Human Services - OFS	VFC: 000188, Invoice: AI072330	-3,435.07	Vaccines
01/27/2026	10017	Cabral Livestock		-150.00	Retirement Gift for Shawn
01/27/2026		Brooksrunning.com	BvB	-150.00	Bonus
01/27/2026		Merrill Lynch		-1,526.00	IRA Contributions
01/27/2026		Quill		-239.18	Water, Paper Towels, Toilet Paper, Note Pads, Pencils
01/27/2026		Coastal	SP Retirement Gift	-100.00	Retirement Gift for Shawn
01/28/2026		IRS		-4,771.85	Federal Taxes
01/28/2026		Oregon Department of Revenue		-1,197.86	State Taxes
01/29/2026	90716	Bohn's Printing, Inc.	Copier Fees	-32.56	Copier Fees
01/29/2026		Maryhill Winery	Staff Lunch for Shawn's Retirement	-181.31	Retirement Lunch
01/30/2026		Oregon Department of Revenue		-955.23	Unemployment
				-82,542.34	
				-82,542.34	
		President	Vice President		
		Bert Perisho	Mike McArthur		
		Director	Director		
		Janice Strand	Linda Cornie		
		Director	Date		
		Brittany Wood			

**Sherman County Medical Clinic
2016-2017 Profit & Loss Budget vs. Actual**

July 2025 through January 2026

10:37 AM
02/04/26
Cash Basis

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
CLINIC INCOME				
IV Therapy	2,050.00	200,936.00	-59,886.96	70.2%
Capitation2	11,987.92	23,205.00	-21,366.27	7.9%
EHR Payments	108,629.77	372,900.00	238,745.68	164.0%
Managed Care Reimbursement-Wraps	9,968.35	20,168.00	-5,039.09	75.0%
Medicare Settlement-Cost Report	8,219.00	90,736.00	-45,258.25	50.1%
CLINIC INCOME - Other	0.00	1,200.00	2,681.34	323.4%
Total CLINIC INCOME	141,055.04	200,936.00	-59,886.96	70.2%
COMMUNITY SERVICE FEES	1,838.73	23,205.00	-21,366.27	7.9%
COUNTY TAXES	611,645.68	372,900.00	238,745.68	164.0%
INTEREST	15,128.91	20,168.00	-5,039.09	75.0%
PCPCH	45,477.75	90,736.00	-45,258.25	50.1%
MISCELLANEOUS INCOME	3,881.34	1,200.00	2,681.34	323.4%
OFC/APT RENT	32,034.00	48,000.00	-15,966.00	66.7%
PHARMACY				
DME/Medical Supply	10.00			
PHARMACY - Other	2,280.12	5,404.00	-3,123.88	42.2%
Total PHARMACY	2,290.12	5,404.00	-3,113.88	42.4%
RECEIVED GRANTS/LOANS				
Phone Triage Reimbursement	2,879.00	4,200.00	-4,200.00	0.0%
RECEIVED GRANTS/LOANS - Other	0.00			
Total RECEIVED GRANTS/LOANS	2,879.00	4,200.00	-4,200.00	0.0%
Total Income	856,230.57	766,749.00	89,481.57	111.7%
Gross Profit	856,230.57	766,749.00	89,481.57	111.7%
Expense				
Grants	-13,000.00			
PERSONAL SERVICES				
EMPLOYEE PAYROLL EXPENSES				
Administrator - CB	47,563.19			
Physician Assistant - EH	105,077.73			
Receptionist - LVD	33,819.49			
Billing Clerk - BvB	35,924.66			
Community Care Worker/ MA - SP	27,816.52			
Referral Coordinator/MA - BW	32,486.18			
Medical Assistant - MB	1,772.80			
Employee Insurance and Benefits				
District Contribution to IRA	12,960.29			
Employee Insurance	96,096.00			
Flex Fees	525.00			
Employee Insurance and Benefits - Other	0.00	0.00	0.00	0.0%
Total Employee Insurance and Benefits	111,573.29	0.00	111,573.29	100.0%
P/R Taxes	22,694.03	0.00	22,694.03	100.0%
Unemployment	1,331.30	0.00	1,331.30	100.0%
Unemployment to Former Employee	0.00	0.00	0.00	0.0%
EMPLOYEE PAYROLL EXPENSES - Other	0.00	0.00	0.00	0.0%
Total EMPLOYEE PAYROLL EXPENSES	420,059.19	0.00	420,059.19	100.0%
PERSONAL SERVICES - Other	0.00	985,520.00	-985,520.00	0.0%

Sherman County Medical Clinic
2016-2017 Profit & Loss Budget vs. Actual

July 2025 through January 2026

10:37 AM
 02/04/26
 Cash Basis

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
Total PERSONAL SERVICES	420,059.19	995,520.00	-575,460.81	42.2%
MATERIALS AND SERVICES				
PROPERTY TAX				
CONTRACTED HEALTH CARE COST	1,104.57	0.00	1,104.57	100.0%
Supervising Physician	17,175.00	0.00	0.00	0.0%
CONTRACTED HEALTH CARE COST - Other	0.00	0.00	0.00	0.0%
Total CONTRACTED HEALTH CARE COST	17,175.00	0.00	17,175.00	100.0%
ADMINISTRATION AND AUDIT				
Audit	20,510.00			
Bank Service Charges	4,445.24			
Credit Card Fee	0.60			
Monthly Maintenance Fee	342.27			
Bank Service Charges - Other	4,788.11			
Total Bank Service Charges	4,788.11			
Laboratory Fees	297.00			
Licenses and Permits	1,132.00			
Miscellaneous	4,718.02			
Advertisement*	1,053.94			
Bonus	1,135.75			
Payroll Processing	2,585.77			
Miscellaneous - Other				
Total Miscellaneous	9,493.48			
Office Supplies	5,529.59			
Postage and Delivery	442.96			
Refunds				
Patient Refund	267.93			
Refund to Ins2	172.28			
Total Refunds	440.21			
ADMINISTRATION AND AUDIT - Other	3,410.40	0.00	3,410.40	100.0%
Total ADMINISTRATION AND AUDIT	46,043.75	0.00	46,043.75	100.0%
EDUCATION AND TRAINING				
Trainings, Registrations, Dues	5,446.00			
Travel/ Meals/ Lodging				
Lodging	821.60			
Meals	1,267.55			
Mileage	893.20			
Total Travel/ Meals/ Lodging	2,982.35			
EDUCATION AND TRAINING - Other	0.00	0.00	0.00	0.0%
Total EDUCATION AND TRAINING	8,428.35	0.00	8,428.35	100.0%
UTILITIES				
Electric	3,321.01			
Garbage	347.88			
Hazardous Waste Disposal	1,156.73			
Propane/Generator	-149.75			
Shredding/Paper Disposal	361.13			
Telephone				
Cell Phone	258.25			
Telephone - Other	3,439.86			

Sherman County Medical Clinic
2016-2017 Profit & Loss Budget vs. Actual

July 2025 through January 2026

10:37 AM
 02/04/26
 Cash Basis

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
Total Telephone	3,686.11			
Water and Sewer	1,820.00			
109 Scott Street	485.43			
Garbage 109	910.00			
Water/Sewer 109	1,395.43			
Total 109 Scott Street	0.00	0.00	0.00	100.0%
UTILITIES - Other			11,950.54	
Total UTILITIES	11,950.54			
MEDICAL SUPPLIES				
IV Therapy Expense	1,659.69			
Phone Triage	3,445.00			
Flu/Pneumonia Vaccine	3,276.44			
MEDICAL SUPPLIES - Other	16,585.85	0.00	16,585.85	100.0%
Total MEDICAL SUPPLIES	24,966.98		24,966.98	100.0%
PHARMACY2	1,724.58		1,724.58	100.0%
INSURANCE AND LEGAL FEES				
Clinic Insurance				
Dishonesty Bond	250.00			
Liability	10,924.00			
Malpractice	7,551.00			
Workers Comp	249.56			
Total Clinic Insurance	18,974.56			
Legal Fees	63.00			
INSURANCE AND LEGAL FEES - Other	0.00	0.00	0.00	0.0%
Total INSURANCE AND LEGAL FEES	19,037.56		19,037.56	100.0%
BUILDING SUPPLIES/ MAINTENANCE				
Janitorial	862.50			
Maintenance Work	718.00			
BUILDING SUPPLIES/ MAINTENANCE - Other	724.38	0.00	724.38	100.0%
Total BUILDING SUPPLIES/ MAINTENANCE	2,304.88		2,304.88	100.0%
COMPUTER, SOFTWARE, EMR				
Computer Equipment and Software	31,084.99			
COMPUTER, SOFTWARE, EMR - Other	0.00	0.00	0.00	0.0%
Total COMPUTER, SOFTWARE, EMR	31,084.99		31,084.99	100.0%
EHR SYSTEM				
Billing Cleanhouse	1,594.84			
EHR SYSTEM - Other	11,151.29	0.00	11,151.29	100.0%
Total EHR SYSTEM	12,846.13		12,846.13	100.0%
MATERIALS AND SERVICES - Other	0.00	271,206.00	-271,206.00	0.0%
Total MATERIALS AND SERVICES	176,667.33	271,206.00	-94,538.67	65.1%
CAPITAL OUTLAY*****				
Building Remodel	0.00		0.00	0.0%
Medical Equipment	13,049.83		13,049.83	100.0%
Office Equipment	0.00		0.00	0.0%
CAPITAL OUTLAY***** - Other	0.00	55,000.00	-55,000.00	0.0%

Sherman County Medical Clinic
2016-2017 Profit & Loss Budget vs. Actual

July 2025 through January 2026

	Jul '25 - Jan 26	Budget	\$ Over Budget	% of Budget
Total CAPITAL OUTLAY*****	13,049.83	55,000.00	-41,950.17	23.7%
DEBT SERVICE				
Mortgage-Interest	5,048.40	0.00	5,048.40	100.0%
Mortgage Principal	4,751.60	0.00	4,751.60	100.0%
DEBT SERVICE - Other	0.00	16,800.00	-16,800.00	0.0%
Total DEBT SERVICE	9,800.00	16,800.00	-7,000.00	58.3%
Reconciliation Discrepancies	-110.00			
Total Expense	606,466.35	1,338,526.00	-732,059.65	45.3%
Net Ordinary Income	249,764.22	-571,777.00	821,541.22	-43.7%
Net Income	249,764.22	-571,777.00	821,541.22	-43.7%

Provider Patient Report

2025-2026	Number of Office Visits	Dr. Dillon Visits	Days Clinic Was Open/Days Provider was in	E Visits	Provider Absent # of Days (Personal Leave)	Clinic Related Leave	Provider Coverage	Reason for Provider Leave or Clinic Closed	Average Patients/ day	Notes
July	116	5	22/16	1	3.5		0.5	Sick	7.25	1 Holiday, No Fridays
August	109	4	21/13.5	1	2.5		0.5	Personal	8.07	No Fridays
September	110	13	21/13	0	6		2	Personal	8.46	1 Holiday, No Fridays
October	120	0	23/18	0					6.67	No Fridays
November	92	4	17/13		2		1	Sick	7.07	No Fridays, 3 Holidays
December	128		20/17						7.53	No Fridays, 2 Holidays
January	101		19/14		1			Personal	7.21	No Fridays, 3 Holidays
February										
March										
April										
May										
June										
Total:	776			2	15	0	4			
								Annual Average number of visits/day:	4.36	
			Number of Visits:							
					2024-2025	1576	8.44	2018-2019	1428	6.78
					2023-2024	1504	8.23	2017-2018	1537	6.60
					2022-2023	1429	7.69	2016-2017	1625	7.19
					2021-2022	1388	7.58	2015-2016	1912	8.22
					2020-2021	1219	6.64	2014-2015	2091	9.63
					2019-2020	1536	8.4	2013-2014	1952	8.85

MA Patient Report

2025-2026	Number of Nursing visits	Number of Days	Average Nursing Visits per day
July	83	16	5.19
August	71	13.5	5.26
September	36	13	2.77
October	108	18	6.00
November	68	13	5.23
December	74	17	4.35
January	64	14	4.57
February			#DIV/0!
March			#DIV/0!
April			#DIV/0!
May			#DIV/0!
June			#DIV/0!
Total:	504	104.5	4.82
Previous Years Totals:			
2014-2015	1276	220	5.8
2015-2016	1084	236.5	4.58
2016-2017	1150	227.75	5.05
2017-2018	1131	232.5	4.86
2018-2019	887	214	4.14
2019-2020	732	184	3.98
2020-2021	1830	179.6	10.19
2021-2022	1255	183.75	6.83
2022-2023	820	186.5	4.4
2023-2024	830	183	4.54
2024-2025	981	186.5	5.26

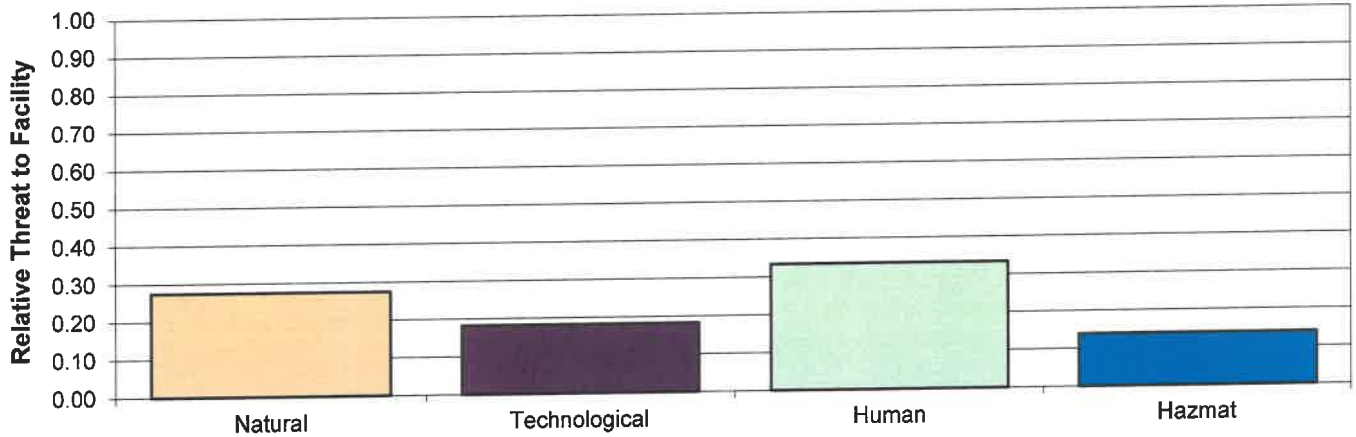
Covid Vaccine



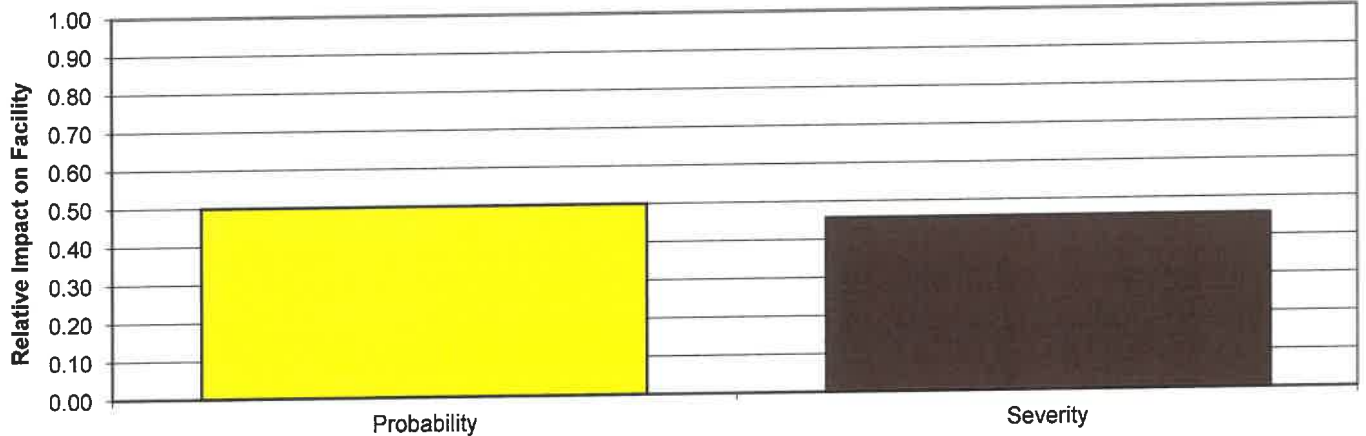
SUMMARY OF MEDICAL CENTER HAZARDS ANALYSIS 2026

	Natural	Technological	Human	Hazmat	Total for Facility
Probability	0.58	0.46	0.63	0.30	0.50
Severity	0.47	0.40	0.53	0.47	0.46
Hazard Specific Relative Risk:	0.28	0.18	0.33	0.14	0.23

Hazard Specific Relative Risk to Medical Center



Probability and Severity of Hazards to Medical Center



HAZARD AND VULNERABILITY ASSESSMENT TOOL 2026 NATURALLY OCCURRING EVENTS



EVENT	PROBABILITY Likelihood this will occur	SEVERITY = (MAGNITUDE - MITIGATION)							RISK
		HUMAN IMPACT Possibility of death or injury	PROPERTY IMPACT Physical losses and damages	BUSINESS IMPACT Interruption of services	PREPARED-NESS Preplanning	INTERNAL RESPONSE Time, effectiveness, resources	EXTERNAL RESPONSE Community/ Mutual Aid staff and supplies	RISK	
SCORE	0 = N/A 1 = Low 2 = Moderate 3 = High	0 = N/A 1 = Low 2 = Moderate 3 = High	0 = N/A 1 = Low 2 = Moderate 3 = High	0 = N/A 1 = Low 2 = Moderate 3 = High	0 = N/A 1 = High 2 = Moderate 3 = Low or none	0 = N/A 1 = High 2 = Moderate 3 = Low or none	0 = N/A 1 = High 2 = Moderate 3 = Low or none	0 = N/A 1 = High 2 = Moderate 3 = Low or none	0 - 100%
Hurricane	0	0	0	0	0	0	0	0	0%
Tornado	0	0	0	0	0	0	0	0	0%
Severe Thunderstorm	0	0	0	0	0	0	0	0	0%
Snow Fall	3	2	2	2	2	2	1	1	56%
Blizzard	1	2	1	3	2	2	2	2	22%
Ice Storm	3	2	2	2	1	2	1	1	50%
Earthquake	3	3	2	2	2	2	2	2	72%
Tidal Wave	0	0	0	0	0	0	0	0	0%
Temperature Extremes	2	1	1	1	2	2	1	1	26%
Drought	2	1	1	1	1	1	1	1	22%
Flood, External	2	1	1	1	2	2	1	2	30%
Wild Fire	3	3	2	3	2	2	2	2	78%
Landslide	1	1	1	1	3	3	3	3	22%
Dam Inundation	2	2	1	1	3	3	3	3	48%
Volcano	3	3	3	3	2	2	3	3	94%
Pandemic/ Epidemic/Emerging Infectious Disease	3	3	3	3	2	2	2	2	83%
AVERAGE SCORE	1.75	1.50	1.25	1.44	1.50	1.38	1.44	1.44	28%
<i>*Threat increases with percentage.</i>									
RISK = PROBABILITY * SEVERITY		0.28		0.58		0.47			

HAZARD AND VULNERABILITY ASSESSMENT TOOL 2026 TECHNOLOGIC EVENTS



EVENT	PROBABILITY Likelihood this will occur 0 = N/A 1 = Low 2 = Moderate 3 = High	SEVERITY = (MAGNITUDE - MITIGATION)					RISK
		HUMAN IMPACT Possibility of death or injury 0 = N/A 1 = Low 2 = Moderate 3 = High	PROPERTY IMPACT Physical losses and damages 0 = N/A 1 = Low 2 = Moderate 3 = High	BUSINESS IMPACT Interruption of services 0 = N/A 1 = Low 2 = Moderate 3 = High	PREPAREDNESS Preplanning 0 = N/A 1 = High 2 = Moderate 3 = Low or none	INTERNAL RESPONSE Time, effectiveness, resources 0 = N/A 1 = High 2 = Moderate 3 = Low or none	
SCORE							Relative threat* 0 - 100%
Electrical Failure	3	1	1	3	1	1	44%
Generator Failure	3	1	2	1	1	1	39%
Transportation Failure	0	0	0	0	0	0	0%
Fuel Shortage	1	1	1	1	3	3	22%
Natural Gas Failure	0	0	0	0	0	0	0%
Water Failure	2	1	1	2	1	1	26%
Sewer Failure	1	1	1	2	3	3	24%
Steam Failure	0	0	0	0	0	0	0%
Fire Alarm Failure	1	2	2	2	2	2	22%
Communications Failure	2	2	1	2	1	2	37%
Medical Gas Failure	0	0	0	0	0	0	0%
Medical Vacuum Failure	0	0	0	0	0	0	0%
HVAC Failure	0	0	0	0	0	0	0%
Information Systems Failure	2	1	2	3	3	2	48%
Fire, Internal	2	2	2	3	2	2	48%
Flood, Internal	2	2	2	3	2	2	48%
Hazmat Exposure, Internal	2	1	1	3	2	2	41%
Supply Shortage	2	1	1	1	1	1	22%
Structural Damage	3	1	3	2	2	2	67%
AVERAGE SCORE	1.37	0.89	1.05	1.47	1.26	1.26	18%

*Threat increases with percentage.

RISK = PROBABILITY * SEVERITY
0.18 0.46 0.40

HAZARD AND VULNERABILITY ASSESSMENT TOOL 2026 HUMAN RELATED EVENTS



EVENT	PROBABILITY	SEVERITY = (MAGNITUDE - MITIGATION)							RISK
		HUMAN IMPACT	PROPERTY IMPACT	BUSINESS IMPACT	PREPARED-NESS	INTERNAL RESPONSE	EXTERNAL RESPONSE		
SCORE	Likelihood this will occur 0 = N/A 1 = Low 2 = Moderate 3 = High	Possibility of death or injury 0 = N/A 1 = Low 2 = Moderate 3 = High	Physical losses and damages 0 = N/A 1 = Low 2 = Moderate 3 = High	Interruption of services 0 = N/A 1 = Low 2 = Moderate 3 = High	Preplanning 0 = N/A 1 = High 2 = Moderate 3 = Low or none	Time, effectiveness, resources 0 = N/A 1 = High 2 = Moderate 3 = Low or none	Community/ Mutual Aid staff and supplies 0 = N/A 1 = High 2 = Moderate 3 = Low or none	Relative threat*	
Mass Casualty Incident (trauma)	3	3	2	2	1	1	1	56%	
Mass Casualty Incident (medical/infectious)	2	3	2	2	1	1	1	37%	
Terrorism, Biological	2	2	2	2	2	2	1	41%	
VIP Situation	1	1	1	2	2	2	1	17%	
Infant Abduction	1	1	1	1	3	3	1	19%	
Hostage Situation	2	2	1	2	2	3	1	41%	
Civil Disturbance	3	2	2	2	2	2	1	61%	
Staffing	3	3	1	3	1	1	1	56%	
Forensic Admission	0	0	0	0	0	0	0	0%	
Bomb Threat	2	2	3	3	2	2	1	48%	
AVERAGE	1.90	1.90	1.50	1.90	1.60	1.70	0.90	33%	

*Threat increases with percentage.

RISK = PROBABILITY * SEVERITY
0.33 0.63 0.53

HAZARD AND VULNERABILITY ASSESSMENT TOOL 2026 EVENTS INVOLVING HAZARDOUS MATERIALS



EVENT	PROBABILITY Likelihood this will occur 0 = N/A 1 = Low 2 = Moderate 3 = High	SEVERITY = (MAGNITUDE - MITIGATION)						RISK
		HUMAN IMPACT Possibility of death or injury 0 = N/A 1 = Low 2 = Moderate 3 = High	PROPERTY IMPACT Physical losses and damages 0 = N/A 1 = Low 2 = Moderate 3 = High	BUSINESS IMPACT Interruption of services 0 = N/A 1 = Low 2 = Moderate 3 = High	PREPAREDNESS Preplanning 0 = N/A 1 = High 2 = Moderate 3 = Low or none	INTERNAL RESPONSE Time, effectiveness, resources 0 = N/A 1 = High 2 = Moderate 3 = Low or none	EXTERNAL RESPONSE Community/Mutual Aid staff and supplies 0 = N/A 1 = High 2 = Moderate 3 = Low or none	
SCORE								0 - 100%
Mass Casualty Hazmat Incident (From historic events at your MC with >= 5 victims)	1	3	3	3	1	1	1	22%
Small Casualty Hazmat Incident (From historic events at your MC with < 5 victims)	1	3	3	2	1	1	1	20%
Chemical Exposure, External	2	2	2	3	1	2	1	41%
Small-Medium Sized Internal Spill	1	1	1	1	2	2	2	17%
Large Internal Spill	1	1	1	1	2	2	2	17%
Terrorism, Chemical Radiologic Exposure, Internal	1	2	1	2	1	2	1	17%
Radiologic Exposure, External	0	0	0	0	0	0	0	0%
Terrorism, Radiologic	1	3	3	3	2	2	2	28%
AVERAGE	0.89	1.67	1.56	1.67	1.11	1.33	1.11	1.4%

*Threat increases with percentage.

RISK = PROBABILITY * SEVERITY
0.14 0.30 0.47

Medical Center Hazard and Vulnerability Analysis 2026

INSTRUCTIONS:

Evaluate potential for event and response among the following categories using the hazard specific scale.

Issues to consider for **probability** include, but are not limited to:

- 1 Known risk
- 2 Historical data
- 3 Manufacturer/vendor statistics

Issues to consider for **response** include, but are not limited to:

- 1 Time to marshal an on-scene response
- 2 Scope of response capability
- 3 Historical evaluation of response success

Issues to consider for **human impact** include, but are not limited to:

- 1 Potential for staff death or injury
- 2 Potential for patient death or injury

Issues to consider for **property impact** include, but are not limited to:

- 1 Cost to replace
- 2 Cost to set up temporary replacement
- 3 Cost to repair

Issues to consider for **business impact** include, but are not limited to:

- 1 Business interruption
- 2 Employees unable to report to work
- 3 Customers unable to reach facility
- 4 Company in violation of contractual agreements
- 5 Imposition of fines and penalties or legal costs
- 6 Interruption of critical supplies
- 7 Interruption of product distribution

Issues to consider for **preparedness** include, but are not limited to:

- 1 Status of current plans
- 2 Training status
- 3 Insurance
- 4 Availability of back-up systems
- 5 Community resources

Issues to consider for **internal resources** include, but are not limited to:

- 1 Types of supplies on hand
- 2 Volume of supplies on hand
- 3 Staff availability
- 4 Coordination with MOB's

Issues to consider for **external resources** include, but are not limited to:

- 1 Types of agreements with community agencies
- 2 Coordination with local and state agencies
- 3 Coordination with proximal health care facilities
- 4 Coordination with treatment specific facilities

Complete all worksheets including Natural, Technological, Human and Hazmat. The summary section will automatically provide your specific and overall relative threat.