

Sherman County Health District Board of Directors Meeting Minutes

Regular Board Meeting

March 14, 2024
Moro, Oregon

Present:

Board Members: President Bert Perisho, Vice President Jayme Mason (via telephone), Director Janice Strand, Director Mike McArthur (absent), Director Linda Cornie (absent)

Staff: Caitlin Blagg, District Administrator

Visitor: None

Call to Order: President Perisho called the meeting to order at 5:31 p.m.

Visitor's comments on agenda items (Discussion to be regarding agenda items only):

Consent Items

- A. **REGULAR MEETING MINUTES:** After reviewing the minutes from the February 8th, 2024, Regular Board meeting, **Director Strand made a motion to accept the minutes as written. Vice President Mason seconded. No discussion. Motion carried (unanimous).**

- B. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of February 2024 was \$746,172.98. Also presented was a Profit & Loss statement as of February 2024 and year-to-date budget vs actual report. The check register for February 2024 was gone over to explain some of the different costs. **Director Strand made a motion to accept the financial report for February 2024. Vice President Mason seconded. No discussion. Motion carried (unanimous).**

- C. **PATIENT REPORT:** The patient report for February 2024 was given to the Board members for review. The average provider patient per day number was 7.7 and the average number of Medical Assistant visits per day was 4.13. These nursing visits were only the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that clinicians might have requested as part of an office visit.

PA-C & Administration Report

- A. **Caitlin Blagg, District Administrator:** District Administrator Blagg let the Board know that Regence BlueCross BlueShield is still working to come to a contractual agreement with Legacy Health.

Old Business

- A. **109 SCOTT STREET:** District Administrator Blagg informed the Board that the house is empty. Renters turned in keys on Monday. She and Betsy von Borstel did a walkthrough after keys were returned and the house looked great. It looked just like it did when we rented it to them. They paid a \$1000 security deposit. Ms. Blagg suggests to return it all. **Director Strand made a motion to return the full \$1000 security deposit to the previous renters. Vice President Mason seconded. No discussion. Motion carried (unanimous).**

Ms. Blagg stated that Center for Living came to look at the house. They wondered if they could do a 6 month lease AND request that one bathroom door be widened for ADA purposes. They

would also like to keep the apartment spaces and are working on renovation plans. After some discussion the Board decided that CFL can have either the house or the apartments, but not both. The board also discussed raising rent to \$2,000/mo for residential purposes and \$2,500 for commercial purposes. Ms. Blagg will create and updated lease agreement.

- B. **JOB POSTING:** One application has been received. Interviews will be on Monday, March 25. Director Strand, Ms. Haines and Ms. Blagg will participate in the interview.

New Business

- A. **SDAO/SDIS PUBLIC MEETING TRAINING:** Ms. Blagg told the Board this training has to be postponed because SDAO/SDIS has not put the training on the website yet.
- B. **PCPCH SITE VISIT:** Ms. Blagg gave the board the final copy of the PCPCH review. The PCPCH site visit was completed at the end of January 2024 and the Clinic ‘did not qualify for an improvement plan.’ Ms. Blagg attested to 170 points and the PCPCH program was able to qualify 140. To remain a Tier 3 we had to have 130+ points.
- C. **PARKING LOT REQUEST:** Ms. Blagg received a request from Jeffrey Vilot from Sangers Gourmet Hamburgers out of Shaniko to use the Clinic parking lot to set up his food truck on weekends. The Board did not have any issue with this. Ms. Blagg will reach out to Mr. Vilot and let him know.

Good of the Order:

None

Adjourn

Director Strand made a motion to adjourn the meeting. Vice President Mason seconded. The meeting was adjourned at 6:01 p.m.

The next Board Meeting will be on Thursday, April 11th, 2024, at 5:30 pm, in the Administration Office.

Respectfully submitted,
Caitlin Blagg
District Administrator

Absent
Board President
Bert Perisho

Via Telephone
Director
Janice Strand

Linda Cornie
Director
Linda Cornie

Absent
Vice-President
Jayme Mason

Mike McArthur
Director
Mike McArthur

April 11, 2024
Date