

# Sherman County Health District Board of Directors Meeting Minutes

Regular Board Meeting

November 10, 2022

Moro, Oregon

## Present:

**Board Members:** President Bert Perisho, Vice President Jayme Mason (via telephone), Director Janice Strand (via telephone), Director Mike McArthur, Director Linda Cornie

**Staff:** Caitlin Blagg, District Administrator

**Visitor:** None

**Call to Order:** President Perisho called the meeting to order at 5:30 p.m.

## Visitor's comments on agenda items (Discussion to be regarding agenda items only):

### Consent Items

- A. **REGULAR MEETING MINUTES:** After reviewing the minutes from the October 13th, 2022, Regular Board meeting, **Director McArthur made a motion to accept the minutes as written. Director Cornie seconded. No discussion. Motion carried (unanimous).**
- B. **FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of October 2022 was \$243,924.96. Also presented was a Profit & Loss statement as of October 2022 and year-to-date budget vs actual report. The check register for October 2022 was gone over to explain some of the different costs. **Director McArthur made a motion to accept the financial report for October 2022. Director Cornie seconded. No discussion. Motion carried (unanimous).**
- C. **PATIENT REPORT:** The patient report for October 2022 was given to the Board members for review. Average patient per day number was 8.08 for October. Average number of Medical Assistant visits per day was 10.08 for October. These nursing visits were only the visits that were scheduled as a nursing visit; they do not include any 'add on labs' that clinicians might have requested as part of an office visit.

### PA-C & Administration Report

- A. **Caitlin Blagg, District Administrator:** District Administrator gave an overview of the NARCH conference that Betsy and she attended.

Jeff Weber has given an update on the soffit work, and it should be completed by the end of November.

### Old Business

- A. **SUPERVISING PHYSICIAN:** Ms. Blagg reported that Dr. Dillon had been out to the Clinic already and was fulfilling her role as Supervising Physician.

### New Business

- A. **WEBSITE UPDATE - STREAMLINE:** District Administrator Blagg informed the Board that she has been working with Streamline, and SDAO partner that specializes in ADA and legally

compliant websites. Currently we are using a GoDaddy platform that is not user-friendly, not ADA compliant, expensive to use, and overall, not a great product. Ms. Blagg will soon begin the process of transferring our domain over to Streamline to become more compliant.

**B. SHERMAN PRESCHOOL LOCAL BUSINESS AUCTION BASKET:** Jessie Fields called and asked if we would be interested in donating a basket to the raffle for the Preschool Bazaar table. Ms. Blagg informed the Board that she would talk to staff to see if there was any interest in putting a basket together.

**C. COVID UPDATE:** Director McArthur asked for a Covid update. Ms. Blagg stated that we continue to test individuals with upper respiratory symptoms, however the number of positive cases remains low. Director Alsup gave an update from MCMC and said they were less concerned about Covid and more concerned about RSV in the pediatric age demographic.

**Good of the Order:**

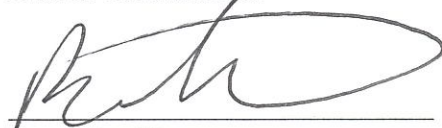
- A. President Perisho asked about the security system that was once being discussed. Ms. Blagg told him she had the final quotes and had submitted a grant to SDAO and was awaiting results of the grant application. As soon as she knows something, she will update the Board.
- B. Director Strand asked about the 'anniversary' gift for Jerrilea to celebrate her 20 years as a Health District employee. Ms. Blagg said she was working with Betsy to come up with a gift basket of sorts.

**Adjourn**

**Director McArthur made a motion to adjourn the meeting. Director Cornie seconded. Meeting adjourned at 5:46 p.m.**

The next Board Meeting will be on Thursday, December 8<sup>th</sup>, 2022, at 5:30 pm, in the Administration Office.

Respectfully submitted,  
Caitlin Blagg  
District Administrator



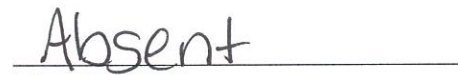
Board President  
Bert Perisho



Director  
Janice Strand



Director  
Linda Cornie



Vice-President  
Jayme Mason

Director  
Mike McArthur

1/12/2023  
Date