



**Budget
Fiscal Year
2022-2023**

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110 Main Street
Moro, OR 97039
Phone: 541-565-0536
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Email: admin@shermancountymedicalclinic.net

Sherman County Health District

Budget Calendar

2022-2023

| | <u>Proposed Dates</u> | <u>Actual Dates</u> |
|--|------------------------------------|--------------------------|
| Prepare Proposed Budget | | |
| Appoint Budget Officer – Caitlin Blagg appointed | 1/13/2022 | 1/13/2022 |
| Notice of Budget Committee Vacancy published in The Condon Times Journal | 2/17/2022, 3/17/2022 | 4/7/2022, 4/14/2022 |
| Notice of Budget Committee Meeting published in The Condon Times Journal | 4/14/2022, 4/28/2022 | 4/14/2022, 4/21/2022* |
| Budget Committee Meeting | 5/12/2022 | 5/12/2022 |
| Second Budget Committee Meeting (if needed) | 5/19/2022 | Not needed |
| Budget Summary Notice Published in The Condon Times Journal | 5/26/2022 | 5/26/2022 |
| Budget Hearing/ Board Meeting | 6/9/2022 | 6/9/2022 |
| Certify Tax Levy to Assessor | By July 15 th , 2022 | 6/10/2022 |
| | | |

Updated: 6/10/2022 CMB

*Email to The Times Journal requested the Budget Committee Meeting be published on 4/14/2022 and 4/28/2022. Confirmation email received from The Times Journal. The Times Journal actually published on 4/14/2022 and 4/21/2022.

SHERMAN COUNTY HEALTH DISTRICT

Budget Committee Meeting

AGENDA May 12th, 2022

Meeting Time: 5:30 PM

Meeting Pursuant to ORS 440

AGENDA ITEMS SUBJECT TO CHANGE

- A. Call to order
- B. Elect Budget Chairman and Secretary
- C. Read Budget Message
- D. Review Summary Sheets
- E. Approve the Permanent Tax Rate
- F. Next meeting scheduled for May 19th, 2022 at 5:30 pm (if needed)
- G. Adjournment

*NEXT MEETING DATE JUNE 9TH, 2022 - BUDGET HEARING/ REGULAR BOARD OF
DIRECTORS MEETING @ 5:30PM*

Sherman County Health District

Minutes

Budget Committee Meeting

May 12th, 2022
Moro, Oregon

Present:

Budget Committee Members: Bert Perisho, Jayme Mason (via Microsoft Teams), Janice Strand, Mike McArthur, Linda Cornie, Yvette Jackson, Jennifer Smith

Staff: Caitlin Blagg, District Administrator

Visitors: None

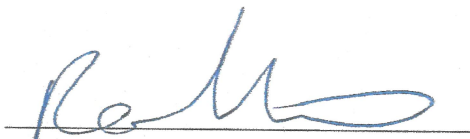
- A. **CALL TO ORDER:** President Bert Perisho called the meeting to order at 5:34 p.m.
- B. **ELECT BUDGET CHAIRMAN AND SECRETARY:** Mike McArthur made a motion to nominate Bert Perisho for Chairman of the Budget Meeting. Janice Strand seconded. Motion passed in favor of Bert Perisho being Chairman of the Budget Committee (unanimous).
- Mike McArthur made a motion to nominate Caitlin Blagg for Secretary of the Budget Meeting. Janice Strand seconded. No discussion. Motion passed (unanimous).
- C. **READ BUDGET MESSAGE:** Mike McArthur made a motion to forgo reading the entire budget message and have Caitlin Blagg give a highlight overview of the message. Janice Strand seconded. No discussion. Motion carried (unanimous). Ms. Blagg gave an overview of the budget message.
- D. **REVIEW SUMMARY SHEETS:** The Budget Committee reviewed the 2022-2023 Budget as presented by Caitlin Blagg, District Administrator.
- E. **APPROVE PERMANENT TAX RATE:** Mike McArthur made a motion to approve the permanent tax rate of .0004780 for the 2022-2023 Fiscal Year. Janice Strand seconded. No discussion. Motion passed (unanimous).
- F. **APPROVE 2022-2023 BUDGET TO BUDGET HEARING:** Linda Cornie made a motion to approve the proposed Budget for the 2022-2023 Fiscal Year, and send it, as presented without any changes, to the Budget Hearing. Janice Strand seconded. No discussion. Motion passed (unanimous).

G. **ADJOURNMENT:** Bert Perisho made a motion to adjourn the budget committee. Janice Strand seconded. Motion carried (unanimous). Budget Committee meeting was adjourned at 5:50 p.m. The second Budget Committee Meeting, originally scheduled for May 19th, 2022, is not needed.


The Budget Hearing is set for June 9th, 2022, at 5:30pm during a regular Board Meeting.

Next Board meeting will be on Thursday, June 9th, 2022, at 5:30pm, in the Sherman County Health District Administration Office.


Respectfully submitted,
Caitlin Blagg
District Administrator



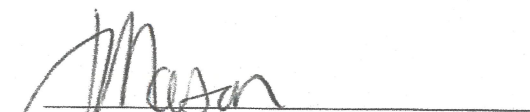
Board President
Bert Perisho



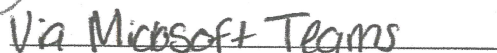
Director
Janice Strand



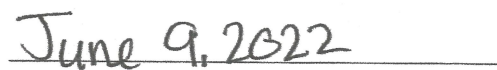
Director
Linda Cornie



Vice-President
Jayme Mason



Via Microsoft Teams
Director
Mike McArthur



June 9, 2022
Date



Budget Message

To: Budget Committee Members of the Sherman County Health District

First of all, let me sincerely thank you for committing to serve on the committee. Your time and effort are greatly appreciated.

Acting upon the authority from the elected Board of Directors of the Sherman County Health District as their Budget Officer, I hereby present the proposed budget for the 2022-2023 fiscal year.

To the best of my knowledge, the proposed budget complies fully with all budget statutes (ORS 294.305), rules, and directives of the State of Oregon. I have prepared this budget in good faith with the information that I have on hand currently.

Overview

The purpose of the Sherman County Health District and the Sherman County Medical Clinic is to provide responsive, preventative, high quality primary health care services to people without regard to social or economic status. The Sherman County Medical Clinic strives to be the healthcare provider of choice for primary and preventative services offering comprehensive care of exceptional quality for all people in Sherman County and the surrounding areas. The goal of the Budget Officer in creating this budget is to continue to fund existing service offerings and personnel costs and add services and personnel while working with \$920,78.00 in the General Funds. The Health District staff continually seeks opportunities to bring in additional revenue while keeping cost increases to a minimum.

Format

The budget is prepared in accordance with the format prescribed by the Local Budget Laws for Health Districts (ORS 440) and is the same format that has been used for many years. The budget is prepared on a cash basis of accounting.

Funds

The Health District Budget contains one (1) active fund: General Fund. In September 2017, the Sherman County Health District made a resolution (Resolution No. 9-14-2017) dissolving the Auxiliary Fund and integrating all funds into the General Fund.

All of the Clinic business is processed through the General Fund.



Preparation

This budget has been prepared with the intent of providing the Health District with the highest level of quality services to assist the Clinic in providing the best possible healthcare services in the region. In January or February, the Board appoints a Budget Officer. Using Profit and Loss statements from beginning of year through February, March, and April, the Budget Officer compiles data focused on revenue and expenses to create the proposed budget.

Proposal

As demonstrated by best practice, I always budget conservatively on revenues and high on expenditures to cover any unforeseen events. The proposed budget for the 2022-2023 fiscal year is \$920,718.00. The amount proposed for cash on hand is \$324,847. This amount is including approximately \$49,000 that the Health District is expecting to receive sometime in late May/early June from a Federal HRSA Rural Health Clinic Vaccine Confidence Grant. This is a federal grant that was approved in July 2021.

Overall Clinic resources are expected to be down compared to the last several years because we are no longer receiving any Provider Relief funds due to COVID and we are not expecting any additional grant funding. Erin Haines PA-C has been working diligently to get patients to come in for routine care and to close the gap in services that happened due to COVID-19. The Clinic has worked diligently to move away from the urgent care/walk-in model to a primary care family practice clinic. Moving to the primary care model allows for improved patient care and follow-up. The number of patients seen in 2021-2022 is expected to be up from 2020-2021 by approximately 150 patients. This number is anticipated to be slightly higher in 2022-2023 considering the efforts of clinical staff to call in patients who missed their normal annual screenings caused by the public health emergency and the conscious efforts of Ms. Haines to provide thorough screenings and follow-up care.

Summary

Looking to the 2022-2023 fiscal year, the District is hoping to increase patient encounters and offer more community-engagement opportunities, while maintaining high quality care for all our patients. The District is also looking forward to offering more medical services to meet the needs of our patients.

The future of the Sherman County Health District continues to be very bright, and I am confident that we will all continue to uphold the vision of being “the provider of choice for primary care preventative services offering comprehensive care of exceptional quality for all people in Sherman County and the surrounding areas.”

Respectfully submitted,
Caitlin Blagg
District Administrator



Budget Message

Estimation of Taxes to be received 2022-2023:

\$575,420,343 → 2022-2023 assessed value
X .03 → 3% allowed increase
\$17,262,610

\$575,420,343
+ \$ 17,262,610
\$ 592,682,953 → 2022-2023 estimated assessed value
X .0004780 → Permanent Rate
\$283,302 → Taxes (amount rate would raise)
- \$8,776 → Measure 5 compression loss/taxes not to be received
\$274,525.99 → Estimated to receive this about in taxes for 2022-2023

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

To assessor of Sherman County

FORM OR-LB-50
2022-2023

Be sure to read instructions in the Notice of Property Tax Levy Forms and Instruction booklet

☐ Check here if this is
an amended form.

The Sherman County Health District has the responsibility and authority to place the following property tax, fee, charge or assessment
on the tax roll of Sherman County. The property tax, fee, charge or assessment is categorized as stated by this form.

| | | | | |
|-----------------------------|-------------------------------|---------------------|---------------------------------------|----------------------|
| <u>PO Box 186</u> | <u>Moro</u> | <u>Oregon</u> | <u>97039</u> | <u>June 10, 2022</u> |
| Mailing Address of District | City | State | ZIP code | Date |
| <u>Caitlin Blagg</u> | <u>District Administrator</u> | <u>541-565-0536</u> | <u>admin@shermancountymedicalclin</u> | |
| Contact Person | Title | Daytime Telephone | Contact Person E-Mail | |

CERTIFICATION - You **must** check one box if your district is subject to Local Budget Law.

- ☐ The tax rate or levy amounts certified in Part I are within the tax rate or levy amounts approved by the budget committee.
- ☐ The tax rate or levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.456.

PART I: TAXES TO BE IMPOSED

PART I: TAXES TO BE IMPOSED

| | | Subject to | | |
|--|-----|---------------------------|--|-----------------------------------|
| | | General Government Limits | | |
| | | Rate -or- Dollar Amount | | |
| 1. Rate per \$1,000 or Total dollar amount levied (within permanent rate limit) . . . | 1 | 0.4780 | | Excluded from Measure 5 Limits |
| 2. Local option operating tax | 2 | | | |
| 3. Local option capital project tax | 3 | | | |
| 4. City of Portland Levy for pension and disability obligations | 4 | | | |
| 5a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001 | 5a. | | | Dollar Amount of Bond Levy |
| 5b. Levy for bonded indebtedness from bonds approved by voters on or after October 6, 2001 | 5b. | | | |
| 5c. Total levy for bonded indebtedness not subject to Measure 5 or Measure 50 (total of 5a + 5b) | 5c. | 0.00 | | |

PART II: RATE LIMIT CERTIFICATION

| | | |
|--|---|--------|
| 6. Permanent rate limit in dollars and cents per \$1,000 | 6 | 0.4780 |
| 7. Election date when your new district received voter approval for your permanent rate limit | 7 | |
| 8. Estimated permanent rate limit for newly merged/consolidated district | 8 | |

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

| Purpose (operating, capital project, or mixed) | Date voters approved local option ballot measure | First tax year levied | Final tax year to be levied | Tax amount -or- rate authorized per year by voters |
|---|---|--------------------------|--------------------------------|---|
| | | | | |
| | | | | |

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES*

| Description | ORS Authority** | Subject to General Government Limitation | Excluded from Measure 5 Limitation |
|-------------|-----------------|--|---------------------------------------|
| 1 | | | |
| 2 | | | |

*If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

**The ORS authority for putting these assessments on the roll must be completed if you have an entry in Part IV.

RESOLUTION No. 06-9-2022

ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Sherman County Health District hereby adopts the budget for fiscal year 2022-2023 in the total of \$975,412 now on file at District's office located at 110 Main Street in Moro, Oregon.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2021, and for the purposes shown below are hereby appropriated:

| <u>General Fund</u> | |
|----------------------|----------------|
| Health Services..... | 821,524 |
| Capital Outlay..... | 35,000 |
| Debt Service | 16800 |
| Transfers | |
| Contingency..... | 47,394 |
| Total..... | 920,718 |

| | |
|---|----------------|
| Total APPROPRIATIONS, All Funds | 920,718 |
| Total Unappropriated and Reserve Amounts, All Funds | |
| TOTAL ADOPTED BUDGET | 920,718 |

IMPOSING THE TAX

BE IT RESOLVED that the Board of Directors of the Sherman County Health District hereby imposes the taxes provided for in the adopted budget:

(1) At the rate per \$1000 of 0.4780 for permanent rate tax;

and that these taxes are hereby imposed and categorized for tax year 2022-2023 upon the assessed value of all taxable property within the district as follows:

General Government Limitation

Excluded from Limitation

Permanent Rate Tax.....\$0.4780 per \$1000
General Obligation Bond Debt Service.....\$ 0.00

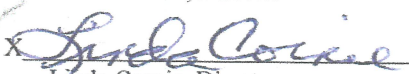
The above resolution statements were approved and declared adopted on this 9th day of June 2022.

X 
Bert Perisho, Board President

X 
Jayme Mason, Vice President

X 
Janice Strand, Director

X via Microsoft Teams
Mike McArthur, Director

X 
Linda Cornie, Director

| | | | | | | | | | |
|---------------|-----------------------------------|-----------------------------------|---|--|------------------------------------|---------------------------------|------------------------------|----|--|
| FORM LB-20 | | | RESOURCES Sherman County Health District General Fund | | | | | | |
| | Historical Data | | | RESOURCE DESCRIPTION | Budget for Next Year Yr: 2022-2023 | | | | |
| | Actual | | Adopted by Governing Body Yr:21-22 | | Proposed By Budget Officer | Approved By Budget Committee | Adopted By Governing Body | | |
| | Second Preceding Year Yr:19-20 | First Preceding Year Yr: 20-21 | | | | | | | |
| 1 | 212,064 | 160,523 | 345,125 | Available cash on hand* (cash basis) or | 324,847 | 324,847 | 324,847 | 1 | |
| 2 | | | | Net working capital (accrual basis) | | | | 2 | |
| 3 | | | | Previously levied taxes estimated to be received | | | | 3 | |
| 4 | 3,424 | 2,268 | 1,848 | Interest | 1,439 | 1,439 | 1,439 | 4 | |
| 5 | | | | Transferred IN, from other funds | | | | 5 | |
| 6 | | | | OTHER RESOURCES | | | | 6 | |
| 7 | 194,835 | 162,736 | 203,000 | Clinic Income | 192,853 | 192,853 | 192,853 | 7 | |
| 8 | 16,000 | 17,200 | 12,000 | Rent | 21,600 | 21,600 | 21,600 | 8 | |
| 9 | 2,325 | | | Donations | | | | 9 | |
| 10 | 73,382 | 2,490 | 2,000 | Pharmacy | 2,597 | 2,597 | 2,597 | 10 | |
| 11 | 562 | 71,058 | 65,141 | Community Service Fees/ SIP Agreement | 48,856 | 48,856 | 48,856 | 11 | |
| 12 | | 1,573 | | Miscellaneous Income | | | | 12 | |
| 13 | 1,655 | | | SDL Grant | | | | 13 | |
| 14 | 44,928 | 2,500 | | SDAO Grant | | | | 14 | |
| 15 | | 60,292 | 43,200 | PCPCH Dollars | 54,000 | 54,000 | 54,000 | 15 | |
| 16 | | | | MCEDD Loan | | | | 16 | |
| 17 | | | | SCCC Grant | | | | 17 | |
| 18 | 2,632 | 5,147 | | LCAC Dollars | | | | 18 | |
| 19 | 173,592 | 100,000 | | Provider Relief Funds | | | | 19 | |
| 20 | | | 70,000 | County Court Funding | | | | 20 | |
| 21 | | | | | | | | 21 | |
| 22 | | | | | | | | 22 | |
| 23 | | | | | | | | 23 | |
| 24 | | | | | | | | 24 | |
| 25 | | | | | | | | 25 | |
| 26 | | | | | | | | 26 | |
| 27 | | | | | | | | 27 | |
| 28 | 725,399 | 585,787 | 742,314 | Total resources, except taxes to be levied | 646,192 | 646,192 | 646,192 | 28 | |
| 29 | | | 233,098 | Taxes estimated to be received | 274,526 | 274,526 | 274,526 | 29 | |
| 30 | 204,477 | 231,042 | | Taxes collected in year levied | | | | 30 | |
| 31 | 929,876 | 816,829 | 975,412 | TOTAL RESOURCES | 920,718 | 920,718 | 920,718 | 31 | |
| | | | | *Includes ending balance from prior year | | | | | |
| | 51,539 | 186,690 | 0 | Amount to balance | 0 | 0 | 0 | | |

| Line | Budget Dollars | Explanation | | |
|------|-------------------|---|-----------|-----------|
| 1 | 342,847 | Available cash on hand (from previous year audit) | | |
| 3 | 0 | Previously levied taxes estimated to be received | | |
| 4 | 1,439 | Interest Income | | |
| | 155,000 | EMR Payments | | |
| | 20,000 | Capitation | | |
| | 8,000 | Managed Care Reimbursement (Wrap Reports) | | |
| | 6,500 | Medicare Settlement (Cost Report) | | |
| | 3,353 | Clinic Income Other | | |
| 7 | 192,853 | Clinic Income | | |
| 8 | 21,600 | Rental Income | | |
| 9 | 0 | Donation Income | | |
| 10 | 2,597 | Pharmacy Income | | |
| 11 | 48,856 | Community Service Fees/ SIP Agreement | | |
| 12 | 0 | Miscellaneous Income | | |
| 15 | 54,000 | PCPCH Funds | | |
| 21 | 0 | County Court Funding | | |
| 29 | 274,526 | Estimated property taxes to be received | \$179,232 | for 09-10 |
| | | | \$181,195 | for 10-11 |
| | | County Taxes | \$183,582 | for 11-12 |
| | | \$575,420,343.00 | \$189,280 | for 12-13 |
| | | x .03 | \$190,880 | for 13-14 |
| | | \$17,262,610.29 | \$194,954 | for 14-15 |
| | | | \$206,208 | for 15-16 |
| | | \$575,420,343.00 | \$209,050 | for 16-17 |
| | | \$17,262,610.29 | \$208,432 | for 17-18 |
| | | \$592,682,953.29 | \$217,206 | for 18-19 |
| | | x .0004780 | \$219,143 | for 19-20 |
| | | \$283,302.46 | \$232,684 | for 20-21 |
| | | (\$8,776.47) | \$233,098 | for 21-22 |
| | | \$274,525.99 TOTAL | \$274,526 | for 22-23 |

| | | | | | | | | | |
|---------------|---|---------|---|--|---|---------|---------|--|----|
| FORM LB-30 | | | REQUIREMENTS SUMMARY Sherman County Health District General Fund | | | | | | |
| | Historical Data Actual Second Preceding Year Yr:19-20 First Preceding Year Yr: 20-21 Adopted by Governing Body Yr:21-22 | | | REQUIREMENTS DESCRIPTION | Budget for Next Year Yr: 2022-2023 Proposed By Budget Officer Approved By Budget Committee Adopted By Governing Body | | | | |
| | | | | | | | | | |
| | | | | PERSONAL SERVICES | | | | | |
| 1 | 296,596 | 309,590 | 425,846 | Employee Wages and Salaries | 450,293 | 450,293 | 450,293 | | 1 |
| 2 | 60,897 | 68,476 | 99,940 | Employee Insurance & Benefits | 102,853 | 102,853 | 102,853 | | 2 |
| 3 | 23,656 | 23,269 | 34,192 | Payroll Taxes | 36,052 | 36,052 | 36,052 | | 3 |
| 4 | 0 | 0 | 12,077 | Unemployment Insurance | 12,774 | 12,774 | 12,774 | | 4 |
| 5 | 0 | 0 | 23,578 | Unemployment Insurance to former Employee | 23,578 | 23,578 | 23,578 | | 5 |
| 6 | 381,149 | 401,335 | 595,633 | TOTAL PERSONAL SERVICES | 625,550 | 625,550 | 625,550 | | 6 |
| | | | | MATERIALS AND SERVICES | | | | | |
| 7 | 30,000 | 72,404 | 31,950 | Supervising Physician | 31,950 | 31,950 | 31,950 | | 7 |
| 8 | 26,369 | 26,976 | 34,182 | Administration and Audit | 44,785 | 44,785 | 44,785 | | 8 |
| 9 | 6,255 | 5,606 | 15,070 | Education and Training | 15,070 | 15,070 | 15,070 | | 9 |
| 10 | 15,528 | 11,981 | 20,038 | Utilities | 20,038 | 20,038 | 20,038 | | 10 |
| 11 | 17,834 | 23,717 | 20,198 | Medical Supply | 26,543 | 26,543 | 26,543 | | 11 |
| 12 | 2,591 | 2,848 | 2,896 | Pharmacy | 2,730 | 2,730 | 2,730 | | 12 |
| 13 | 12,630 | 13,468 | 20,547 | Clinic Insurance and Legal Fees | 18,634 | 18,634 | 18,634 | | 13 |
| 14 | 4,706 | 4,449 | 9,457 | Building Supply and Maintenance | 5,147 | 5,147 | 5,147 | | 14 |
| 15 | 8,309 | 10,462 | 18,354 | Computer Equipment and Technology | 16,356 | 16,356 | 16,356 | | 15 |
| 16 | 26,805 | 14,128 | 12,357 | EHR and Billing Services | 12,357 | 12,357 | 12,357 | | 16 |
| 17 | 926 | 953 | 1,000 | Property Taxes | 2,364 | 2,364 | 2,364 | | 17 |
| 18 | 151,953 | 186,992 | 186,049 | TOTAL MATERIALS AND SERVICES | 195,974 | 195,974 | 195,974 | | 18 |
| 19 | | | 781,682 | HEALTH SERVICES: Total of Personal Services & Materials and services | 821,524 | 821,524 | 821,524 | | 19 |
| | | | | CAPITAL OUTLAY | | | | | |
| 20 | | 14,976 | 80,000 | Medical Equipment | 10,000 | 10,000 | 10,000 | | 20 |
| 21 | 3,310 | 2,530 | 8,000 | Office Equipment | 10,000 | 10,000 | 10,000 | | 21 |
| 22 | 9,638 | 24,306 | 15,000 | Buildings Remodel | 15,000 | 15,000 | 15,000 | | 22 |
| 23 | 12,948 | 41,812 | 103,000 | TOTAL CAPITAL OUTLAY | 35,000 | 35,000 | 35,000 | | 23 |
| | | | | DEBT SERVICE | | | | | |
| 24 | | | 0 | Debt Service - Interest (2013-2014 and after) | 9,552 | 9,552 | 9,552 | | 24 |
| 25 | | | 0 | Debt Service - Principal | 7,248 | 7,248 | 7,248 | | 25 |
| 26 | | | 0 | Debt Service - Interest on MCEDD Loan | 0 | 0 | 0 | | 26 |
| 27 | 0 | 0 | 0 | TOTAL DEBT SERVICE | 16,800 | 16,800 | 16,800 | | 27 |
| | | | | TRANSFERRED TO OTHER FUNDS | | | | | |
| 28 | | | | | | | | | 28 |
| 29 | | | | | | | | | 29 |
| 30 | | | | | | | | | 30 |
| 31 | 0 | 0 | 0 | TOTAL TRANSFERS | | | | | 31 |
| 32 | | | 60,663 | Reserved for Future Expenditure | 0 | 0 | 0 | | 32 |
| 33 | | | 30,067 | OPERATING CONTINGENCY | 47,394 | 47,394 | 47,394 | | 33 |
| 34 | 332,287 | | | Ending balance (prior years) | | | | | 34 |
| 35 | | | | UNAPPROPRIATED ENDING FUND BALANCE | | | | | 35 |
| 36 | 878,337 | 630,139 | 975,412 | TOTAL REQUIREMENTS | 920,718 | 920,718 | 920,718 | | 36 |
| | | | | | | | | | |
| | 51,539 | 186,690 | 0 | Amount to balance | 0 | 0 | 0 | | |

[illegible]

| Line | Budget Dollars | Explanation | h | 1 | h | 1 | h | 1 | a | 1 | a | 1 | a | 1 | h | 1 | b | Hourly = "h" - Annually = "a" - Board = "b" |
|------|----------------|-------------------|-----------|-----------|-----------|--------------|-----------|------------|------------------------|-------------|--------------|----------|----------|----------|----------|----------|----------|---|
| | | Medical Assistant | Jerillea | Shawn | Med Asst | Receptionist | Billing | NP/PA | District Administrator | Locum Tenan | Board Member | | | | | | | |
| | | | h | 1 | h | 1 | h | 1 | a | 1 | a | 1 | a | 1 | h | 1 | b | 5 Number of positions |
| | | | 2,080 | 2,080 | 2,080 | 2,080 | 2,080 | 2,080 | 154,832.00 | 71,611.00 | 144 | 144 | 144 | 144 | 53.00 | 600.00 | 3,000.00 | Regular Hours for hourly employees |
| | | | 26.59 | 18.79 | 22.84 | 19.73 | 19.73 | 19.73 | 154,832.00 | 71,611.00 | 53.00 | 53.00 | 53.00 | 53.00 | 7,632.00 | 3,000.00 | 3,000.00 | Rate |
| | | | 55,307.20 | 39,083.20 | 47,507.20 | 41,038.40 | 41,038.40 | 41,038.40 | 144,704.00 | 65,928.05 | | | | | | | | Regular Pay ** base for per hour rate |
| | | | 100 | 100 | 100 | 100 | 100 | 100 | | | | | | | | | | Overtime Hours for hourly employees |
| | | | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | 1.50 | | | | | | | | | | Overtime Rate 1 1/2 times per hour wage |
| | | | 3,988.50 | 2,818.50 | 3,426.00 | 2,959.50 | 2,959.50 | 2,959.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Overtime Pay |
| | | | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | 3.00% | | | | | | | | Retirement rate |
| | | | 1,778.87 | 1,257.05 | 1,528.00 | 1,319.94 | 1,319.94 | 1,319.94 | 4,341.12 | 2,007.78 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Retirement dollars |
| | | | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | Regular pay - allowance for change |
| | | | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | Overtime pay - allowance for change |
| | | | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | 5.00% | Retirement - allowance for change |
| | | | 58,072.56 | 41,037.36 | 49,882.56 | 43,090.32 | 43,090.32 | 151,939.20 | 70,272.35 | 8,013.60 | 3,150.00 | 3,150.00 | 3,150.00 | 3,150.00 | 8,013.60 | 3,150.00 | 3,150.00 | Regular pay - board member pay - not paid - included for workers' compensation |
| 1 | 439,310 | | 4,187.93 | 2,959.43 | 3,597.30 | 3,107.48 | 3,107.48 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Overtime pay - board member pay - not paid - included for workers' compensation |
| 2 | 12,844 | | 1,867.81 | 1,319.90 | 1,604.40 | 1,385.93 | 1,385.93 | 4,558.18 | 2,108.17 | | | | | | | | | Retirement Wages including overtime overtime x 1% to 3% used 3% here |
| | | | 439,310 | 62,260.49 | 43,996.79 | 53,479.86 | 46,197.80 | 151,939.20 | 70,272.35 | 8,013.60 | 3,150.00 | 3,150.00 | 3,150.00 | 3,150.00 | 8,013.60 | 3,150.00 | 3,150.00 | Subject payroll |
| | | | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | 1,200.00 | | | | | | | | Monthly Insurance allowance dollars |
| | | | 12 | 12 | 12 | 12 | 12 | 12 | 12 | 12 | | | | | | | | Months coverage provided |
| 2 | 86,400 | | 14,400.00 | 14,400.00 | 14,400.00 | 14,400.00 | 14,400.00 | 14,400.00 | 14,400.00 | 14,400.00 | | | | | | | | Insurance allowance dollars |
| | | | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 50.00 | 50.00 | 50.00 | 50.00 | 150.00 | 50.00 | 50.00 | Holiday Bonus - Staff, Providers, Janitorial |
| 2 | 1,100 | | 0.007000 | 0.007000 | 0.007000 | 0.007000 | 0.007000 | 0.007000 | 0.007000 | 0.007000 | 0.012000 | 0.012000 | 0.012000 | 0.012000 | 0.007000 | 0.012000 | 0.012000 | Workers' Compensation rate from Special Districts Invoice |
| | | | 435.82 | 307.98 | 374.36 | 323.38 | 323.38 | 1,063.57 | 491.91 | 56.10 | 37.80 | 37.80 | 37.80 | 37.80 | 56.10 | 37.80 | 37.80 | Workers' Compensation Contribution |
| | | | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | Experience Modification |
| | | | 435.82 | 307.98 | 374.36 | 323.38 | 323.38 | 1,063.57 | 491.91 | 56.10 | 37.80 | 37.80 | 37.80 | 37.80 | 56.10 | 37.80 | 37.80 | Modified Contribution |
| | | | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | 0.0480 | DCBS Premium Asseessment rate |
| | | | 20.92 | 14.78 | 17.97 | 15.52 | 15.52 | 51.05 | 23.61 | 2.69 | 1.81 | 1.81 | 1.81 | 2.69 | 1.81 | 1.81 | 1.81 | DCBS Premium Asseessment dollars |
| | | | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | 0.0105 | Terrorism Exposure rate |
| | | | 4.58 | 3.23 | 3.93 | 3.40 | 3.40 | 11.17 | 5.17 | 0.59 | 0.40 | 0.40 | 0.40 | 0.59 | 0.40 | 0.40 | 0.40 | Terrorism Exposure dollars |
| 3 | 3,272 | | 461.32 | 325.99 | 396.26 | 342.30 | 342.30 | 1,125.79 | 520.69 | 59.38 | 40.01 | 40.01 | 40.01 | 59.38 | 40.01 | 40.01 | 40.01 | Total Workers' Compensation dollars |
| | | | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | 0.0620 | Social Security Rate |
| 3 | 25,754 | | 3,676.33 | 2,597.91 | 3,157.86 | 2,727.87 | 2,727.87 | 8,971.65 | 4,149.42 | 473.18 | 0.00 | 0.00 | 0.00 | 473.18 | 0.00 | 0.00 | 0.00 | Social Security Payroll tax |
| | | | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | 0.0145 | Medicare Rate |
| 3 | 6,023 | | 859.79 | 607.57 | 738.53 | 637.97 | 637.97 | 2,098.21 | 970.43 | 110.66 | 0.00 | 0.00 | 0.00 | 110.66 | 0.00 | 0.00 | 0.00 | Medicare Payroll tax |
| | | | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | 0.0140 | Workers Benefit Fund rate |
| 3 | 124 | | 30.52 | 30.52 | 30.52 | 30.52 | 30.52 | 0.00 | 0.00 | 2.02 | 0.00 | 0.00 | 0.00 | 2.02 | 0.00 | 0.00 | 0.00 | Workers Benefit Fund dollars |
| | | | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | 0.0300 | Unemployment rate |
| 4 | 12,462 | | 1,778.87 | 1,257.05 | 1,528.00 | 1,319.94 | 1,319.94 | 4,341.12 | 2,007.78 | 228.96 | 0.00 | 0.00 | 0.00 | 228.96 | 0.00 | 0.00 | 0.00 | Unemployment dollars |

| | | |
|----|---------|--|
| 1 | 450,293 | Employee Wages and Salaries + 2.5% |
| 2 | 102,853 | Employee Insurance and Benefits + 2.5% |
| 3 | 36,052 | Payroll Taxes + 2.5% |
| 4 | 12,774 | Unemployment Insurance + 2.5% |
| 5 | 23,578 | Unemployment for former employee |
| 20 | 10,000 | Capital outlay for medical equipment |
| 21 | 10,000 | Capital outlay for office equipment |
| 22 | 15,000 | Capital outlay for building remodel |
| 33 | 47,394 | Operating Contingency - plugged to balance |

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Sherman County Health District (governing body) will be held on June 9th, 2022 at 5:30 pm at the Administration Office , 110 Main Street, Moro, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2022, as approved by the Sherman County Health District Budget Committee. A Summary of the budget is presented below. A copy of the budget may be inspected or obtained between the hours of 8:00 am and 5:00 pm. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Caitlin Blagg

Telephone: 541-565-0536

E-mail : admin@shermancountymedicalclinic.net

| FINANCIAL SUMMARY - RESOURCES | | | |
|---|--------------------------------|---------------------------------|----------------------------------|
| TOTAL OF ALL FUNDS | Actual Amount FY: 2020-2021 | Adopted Budget FY: 2021-2022 | Proposed Budget FY: 2022-2023 |
| Beginning Fund Balance/Net Working Capital | 160,523 | 345,125 | 324,847 |
| Fees, Licenses, Permits, Fines, Assessments & Other Service Charges | | | |
| Federal, State and All Other Grants, Gifts, Allocations and Donations | | | |
| Revenue from Bonds and Other Debt | | | |
| Interfund Transfers / Internal Service Reimbursements | | | |
| All Other Resources Except Property Taxes | 425,264 | 397,189 | 321,345 |
| Property Taxes Received / Estimated to be Received | 231,042 | 233,098 | 274,526 |
| Total Resources | 816,829 | 975,412 | 920,718 |

| FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION | | | |
|---|----------------|----------------|----------------|
| Personnel Services | 401,335 | 595,633 | 625,550 |
| Materials and Services | 186,992 | 186,049 | 195,974 |
| Capital Outlay | 41,812 | 103,000 | 35,000 |
| Debt Service | 0 | 0 | 16,800 |
| Interfund Transfers | | | |
| Contingencies | | 30,067 | 47,394 |
| Special Payments | | | |
| Unappropriated Ending Balance and Reserved for Future Expenditure | | 60,663 | |
| Total Requirements | 630,139 | 975,412 | 920,718 |

| PROPERTY TAX LEVIES | | | |
|---|------------------------|------------------------|-------------------------|
| | Rate or Amount Imposed | Rate or Amount Imposed | Rate or Amount Approved |
| Permanent Rate Levy (rate limit 0.4780 per \$1,000) | 0.4780 | 0.4780 | 0.4780 |
| Local Option Levy | | | |
| Levy For General Obligation Bonds | | | |

| STATEMENT OF INDEBTEDNESS | | |
|---------------------------|--|--|
| LONG TERM DEBT | Estimated Debt Outstanding on July 1. | Estimated Debt Authorized, But Not Incurred on July 1 |
| General Obligation Bonds | | \$0 |
| Other Bonds | | |
| Other Borrowings | | |
| Total | | |