

Sherman County Health District  
Board of Directors Meeting Minutes

Regular Board Meeting

May 11, 2023  
Moro, Oregon

**Present:**

**Board Members:** President Bert Perisho, Vice President Jayme Mason (absent), Director Janice Strand, Director Mike McArthur, Director Linda Cornie (absent)

**Staff:** Caitlin Blagg, District Administrator

**Visitor:** Jamie Preston, Deputy Director Mid Columbia Center for Living

**Call to Order:** President Perisho called the meeting to order at 5:55 p.m.

**Visitor's comments on agenda items (Discussion to be regarding agenda items only):**

**New Business**

- A. MID COLUMBIA CENTER FOR LIVING DISCUSSION ABOUT APARTMENT #1:** Jamie Preston, Deputy Director for Mid Columbia Center for Living talked to the Board about renting apartment #1 for the purpose of providing mental and behavioral health services to people in the County. After a lot of discussion, the Board stated they were in favor of MCCFL renting the upstairs space and **Director McArthur made a motion to authorize District Administrator Blagg to continue to work with Ms. Preston and Center for Living on agreements and plans. Director Strand seconded. No discussion. Motion carried (unanimous).** Ms. Blagg will have more information at the June meeting.

**Consent Items**

- A. REGULAR MEETING MINUTES:** The Board reviewed the minutes from the April 24<sup>th</sup>, 2023, Regular Board meeting.
- B. FINANCIAL REPORT:** Handed out was a financial report put together by District Administrator Blagg stating the District's cash on hand as of the end of April 2023 was \$482,489.41. Also presented was a Profit & Loss statement as of April 2023 and year-to-date budget vs actual report. The check register for April 2023 was gone over to explain some of the different costs.

**Director Strand made a motion to approve all the consent items. Director McArthur seconded. No discussion. Motion carried (unanimous).**

- C. PATIENT REPORT:** The patient report for April 2023 was given to the Board members for review. The average provider patient per day number was 7.81 and the average number of Medical Assistant visits per day was 4.06. These nursing visits were only the visits that

were scheduled as a nursing visit; they do not include any ‘add on labs’ that clinicians might have requested as part of an office visit.

### **PA-C & Administration Report**

- A. **Caitlin Blagg, District Administrator:** District Administrator Blagg let the Board know that Oregon Office of Rural Health came out and completed the Mock Medicare Survey and while there were some small findings, there was nothing considered a significant deficiency.

### **Old Business**

- A. **APARTMENT #2:** Ms. Blagg informed the Board that tenants in Apartment #2 have given a tentative notice of vacancy of end of June. This is contingent on a house offer going through.
  
- B. **CENTRAL OREGON CURB RAMP PROJECT:** District Administrator Blagg stated that the curb project has started on the corner by the Clinic. They are taking more parking spaces than originally planned for. The project is quite inconvenient for patients trying to access the clinic; however, Ms. Blagg is not sure there is anything we can do to alleviate this. People parking in the Clinic lot and using the Wellness Center is also an ongoing issue. President Perisho stated that this was a temporary easement for construction purposes only and it will all be okay once the project is over.

### **New Business (Continued)**

- B. **NOTICE OF DATA INCIDENT FROM NEXTGEN:** District Administrator Blagg received a letter from NextGen, our EHR supplier, stating there was a data breach of personal information between March 29, 2023 and April 14, 2023. There is not evidence that any patients’ medical or health records or any health or medical data was accessed or impacted by the incident, nor is there any evidence of fraudulent data use. NextGen Healthcare will be notifying all of our impacted patients about the incident and will be offering all of them 24 months of free fraud detection and identity theft protection through Experian’s Identity Works product. Notifications were mailed out on April 28, 2023. Ms. Blagg has requested a list of our patients that will be notified of this incident, but has not yet received the list.

### **Good of the Order:**

- A. President Perisho stated that he had been keeping an eye on the rental at 109 Scott Street and it seemed as though they were doing a better job with the yard work and keeping cars off the street.

### **Adjourn**

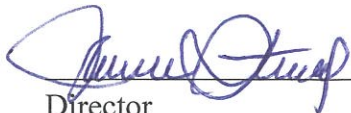
**Director McArthur made a motion to adjourn the meeting. Director Strand seconded. Meeting adjourned at 6:40 p.m.**

The next Board Meeting will be on Thursday, June 8<sup>th</sup>, 2023, at 5:30 pm, in the Administration Office.

Respectfully submitted,  
Caitlin Blagg  
District Administrator



Board President  
Bert Perisho



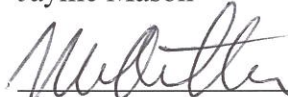
Director  
Janice Strand



Director  
Linda Cornie

Absent

Vice-President  
Jayme Mason



Director  
Mike McArthur

July 13, 2023

Date